

# BID SPECIFICATIONS

VENDOR SUPPLY OF ONE (1)

## PORTABLE GROUND PENETRATING RADAR

CITY OF PANAMA CITY BEACH, FLORIDA

AUGUST 7, 2017

## NOTICE TO RECEIVE SEALED BIDS

### ONE (1) PORTABLE GROUND PENETRATING RADAR

The City of Panama City Beach hereby solicits sealed bids for providing one (1) Portable Ground Penetrating Radar.

Sealed bids will be received until 2:00 PM Central Time, September 5, 2017 at City of Panama City Beach Utilities Department, 116 South Arnold Road, Panama City Beach, Florida and will be opened and publicly read immediately thereafter at the City of Panama City Beach City Hall at 110 South Arnold Road, Panama City Beach, Florida. All bids shall be submitted in an envelope clearly marked "Sealed Bid- Panama City Beach- PORTABLE GROUND PENETRATING RADAR."

Copies of the specifications may be obtained from the Utilities Department Office at the address above. Point of contact for obtaining specifications is Adrienne Pickett, email [apickett@pcbgov.com](mailto:apickett@pcbgov.com). No specifications will be issued to suppliers later than seventy-two (72) hours prior to the time indicated above for receiving bids.

Bids must be submitted upon the standard form contained in the Specifications.

The City of Panama City Beach ("City") reserves the right to reject any and all Bids. All Bids shall be firm (including all labor and material prices) for a period of 30 days after opening.

The City shall award the purchase order to the lowest responsive and responsible bidder; provided, however, the City reserves the right to award the Contract to a Bidder who is not the lowest responsive and responsible bidder if the City determines in its reasonable discretion that another Bid offers the City a better value based upon the reliability, quality of service, or product of such other Bidder.

Each bidder must comply with all applicable state and local laws concerning licensing, registration, and regulations of contractors doing business in Florida.

Notice to Publisher – Please forward the original "Proof of Publication" and the invoice to:

City of Panama City Beach  
110 South Arnold Road  
Panama City Beach, Florida 32413

Advertisement Dates: August 14 and August 21, 2017

**BID PROPOSAL FORM**

TO: City of Panama City Beach, Florida      SUBMITTED: \_\_\_\_\_, 2017.

**ONE (1) PORTABLE GROUND PENETRATING RADAR**

The Undersigned, as Bidder, hereby declares that they have examined the bid specifications and informed themselves fully in regard to all conditions pertaining to the equipment to be supplied.

The Bidder proposes and agrees, if this proposal is accepted, to contract with the City of Panama City Beach for the lump sum price listed, in full and complete accordance with the requirements of the specifications to the full and entire satisfaction of the City of Panama City Beach, Florida, with a definite understanding that no additional money will be allowed for extra work. Payment in full will be made to the supplier within 30 days of delivery. The Bidder further proposes and agrees hereby to supply the specified equipment within 12 consecutive weeks from issuance of a Purchase Order.

Purchase will be made under terms and conditions specified by City in its form of Purchase Order. Final payment, in readily available funds, will be made upon acceptance by City of strictly conforming goods after delivery. Strict adherence to the specifications is required.

**ADDENDUM ACKNOWLEDGMENT:**

I, the undersigned bidder, hereby acknowledge receipt of the following addenda:

ADDENDUM NO. \_\_\_\_\_      ADDENDUM NO. \_\_\_\_\_

**LUMP SUM BID PRICE:**

Lump sum price for furnishing One (1) Portable Ground Penetrating Radar in accordance with the contract Specifications:

\$ \_\_\_\_\_

MAKE AND MODEL OF BID GPR: \_\_\_\_\_

\_\_\_\_\_  
(SUPPLIER)

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

STREET

\_\_\_\_\_  
CITY

STATE

Any exceptions to the bid specifications must be noted on a bidder provided attachment to this form.

END OF BID FORM

# GENERAL SPECIFICATIONS - PORTABLE GROUND PENETRATING RADAR

## City of Panama City Beach, Florida

### PART 1 - GENERAL

#### 1.1 GENERAL:

- A. Furnish One (1) Portable Ground Penetrating Radar, in accordance with the attached technical specifications (EXHIBIT A).
- B. All requests for equal status of specified equipment must be made in writing, with all supporting information, to the City no later than 7 calendar days prior to the Bid date. The City shall have, in its sole unfettered discretion, the right to review and decide whether, or not, to grant "equal" status. No bids will be accepted for assemblies or components not approved as equal to the listed assemblies or components.
- C. The assemblies and components shall be expressly and unconditionally warranted against defective parts or workmanship, and fitness for their particular, respective purposes, for a period of twelve (12) months. All assemblies and components shall be new.
- D. Delivery of equipment shall be made, with not more than three scheduled deliveries, within 12 weeks after City issuance of a Purchase Order.
- E. F.O.B. delivery to City of Panama City Beach Underground Utilities Building, 200 North Gulf Blvd, Panama City Beach, FL 32413 shall be included in the lump sum bid. Delivery shall be between 7:30 a.m. - 2:30 p.m. Monday through Friday with 48 hours written notice to the Owner's designated delivery representative, Robert Potter, Underground Utilities Superintendent, email [rpotter@pcb.gov](mailto:rpotter@pcb.gov), with additional copy to Michael Roe, Utilities Engineer, email [mroe@pcb.gov](mailto:mroe@pcb.gov).
- F. The City is tax exempt and a copy of the certificate of exemption is attached as Exhibit B.
- G. After delivery and acceptance of equipment, payment in full will be made within 30 days of receipt of invoice for the approved bid amount. Invoice shall be submitted in digital Adobe Acrobat .pdf format to Michael Roe, Utilities Engineer, email [mroe@pcb.gov](mailto:mroe@pcb.gov).

END OF SECTION

# EXHIBIT A

## PORTABLE GROUND PENETRATING RADAR TECHNICAL REQUIREMENTS

**SPECIFICATIONS FOR  
ONE (1)  
PORTABLE GROUND PENETRATING RADAR**

**Radiodetection RD1100 Portable GPR (or City approved equal)**

1. Power Supply: 12V, 9aH Lead Acid
2. Operating Temperature: 14°F highest minimum to 122°F lowest maximum (-10°C to 50°C)
3. Durability: IP65 (minimum)
4. Scan Rate: No less than 90,000 scans/second (Straight Line Scan)
5. Display: Minimum 8" High Resolution touch screen
6. Signal Frequency: Ultra Wide Band 250 MHz
7. Maximum Depth Range: Minimum of 27 feet
8. Training: 1 half day or 4 hours of training to instruct City employees how to properly use the GPR system (minimum).
9. Warranty: 1-year parts & labor
10. Technical: Complimentary telephone and email support (1 year minimum)

**ADDITIONAL OPTIONS (TO BE INCLUDED IN LUMP SUM BID)**

1. Additional Battery Pack
2. Additional Battery Charger
3. Hard Case for GPR Display

# EXHIBIT B

## CERTIFICATE FOR TAX EXEMPTION





## Consumer's Certificate of Exemption

DR-14  
R. 10/15

Issued Pursuant to Chapter 212, Florida Statutes

85-8012646470C-9	05/31/2017	05/31/2022	MUNICIPAL GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

CITY OF PANAMA CITY BEACH  
110 S HIGHWAY 79  
PANAMA CITY FL 32413-2140

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.