

RESOLUTION 17-16

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA APPROVING THE PURCHASE OF TWO 2017 HONDA RANCHER FOURTRAXS IN THE BASIC AMOUNT OF \$15,514; AUTHORIZING A BUDGET AMENDMENT TO FUND THIS PURCHASE; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

BE IT RESOLVED by the City of Panama City Beach, Florida that:

1. The appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and GHC Motorsports relating to the purchase of two 2017 Honda Rancher Fourtraxs to be used by the Police Department, in the total amount of Fifteen Thousand Five Hundred and Fourteen Dollars (\$15,514), on substantially the terms and conditions set forth in the quote attached hereto as Exhibit A and presented to the Council today, draft dated October 11, 2016, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval.
2. The following budget amendment (# 3) is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning October 1, 2016, and ending September 30, 2017, as shown in and in accordance with the attached and incorporated Exhibit B, to reflect the receipt and expenditure for the purposes stated herein.
3. This Resolution shall take effect immediately upon passage.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Council of the City of Panama City Beach, Florida, this 27 day of October, 2016.

CITY OF PANAMA CITY BEACH

By: 

Mike Thomas, Mayor

ATTEST:


Diane Fowler, City Clerk



CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:
POLICE DEPARTMENT/ADMINISTRATION

2. MEETING DATE:
OCTOBER 27, 2016

3. REQUESTED MOTION/ACTION:

Approve the purchase of 2 ATVs from GHC Motorsports in the amount of \$15,514 and approve budget amendment to record the award of grant and expenditure.

4. AGENDA

PRESENTATION
PUBLIC HEARING
CONSENT
REGULAR

5. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES NO N/A
BUDGET AMENDMENT OR N/A

DETAILED BUDGET AMENDMENT ATTACHED YES NO N/A

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)

Firehouse Subs Public Safety Foundation, Inc. has awarded a check to Panama City Beach Police Department for \$17,303 to be used toward the purchase of two Honda ATVS and accessories per their approved grant request. See attached.

On October 25, 2016, Staff received one sealed bid for the purchase of two 2017 Honda Rancher Fourtraxs. This bid was determined a responsive bidder per the specifications of the packet.

The budget amendment merely adjusts for the receipt of the award and for the expenditure of the funds per the grant award.



Firehouse Subs Public Safety Foundation, Inc.

3400 Kori Road Jacksonville, Florida 32257

**MEMO OF UNDERSTANDING- FUNDING AGREEMENT
October 25, 2016**

Firehouse Subs Public Safety Foundation Responsibilities

- Firehouse Subs Public Safety Foundation will award a check to the **Panama City Beach Police Department, Panama City Beach, FL** for **\$17,303.00** to be used toward the direct purchase of **2 Honda ATV's and accessories per your approved grant request.**

Panama City Beach Police Department Responsibilities

- Confirm check receipt from Firehouse Subs Public Safety Foundation by email
- Purchase the approved equipment. Provide Firehouse Subs Public Safety Foundation with copies of paid invoices verifying **Panama City Beach Police Department** payables to the vendor(s) as per the submitted quote(s) in the application
- Provide Firehouse Subs Public Safety Foundation with all SIGNED packing slips confirming receipt of equipment
- The check will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request. If there is a change in either information, you must submit a W-9
- In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation
If purchases exceed funding, **Panama City Beach Police Department** is responsible for the additional amount
- **VERY IMPORTANT:** Deadline for submitted documentation is January 31, 2017.

Firehouse Subs Public Safety Foundation

Date

Panama City Beach Police Department Representative

Date

Panama City Beach Police Department Representative Name (Print)

Date