

RESOLUTION 16-108

BE IT RESOLVED that the appropriate Officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and Florida Department of Agriculture and Consumer Services Florida Forest Service, Andrews Nursery, relating to the purchase of 96,000 containerized longleaf pine seedlings and 110,000 containerized wiregrass seedlings for the next phase of site restoration at the Conservation Park , in a total amount not to exceed Forty Five Thousand, Fifty Dollars (\$45,050), in substantially the form attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager whose execution of such Agreement shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in special session this 11 day of August, 2016.

CITY OF PANAMA CITY BEACH

By 
MIKE THOMAS, MAYOR

ATTEST:


DIANE FOWLER, CITY CLERK



CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:

Utilities Department - Al Shortt, Utilities Director

2. MEETING DATE:

August 11, 2016

3. REQUESTED MOTION/ACTION:

Approve the purchase of 96,000 containerized longleaf and 110,000 containerized wiregrass seedlings from the State of Florida's Andrews Nursery for planting at Conservation Park.

4. AGENDA

PRESENTATION
PUBLIC HEARING
CONSENT
REGULAR

5. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES NO N/A
BUDGET AMENDMENT OR N/A

DETAILED BUDGET AMENDMENT ATTACHED YES NO N/A

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)

Staff requests authorization to continue one of several site restoration phases called for in the Conservation Park management plan. The upland areas in the park historically consisted of a scattered longleaf pine forest with grass lands, but the practices of tree farming and fire suppression had dramatically altered the site. Most of the commercially planted slash pine trees have been removed from upland areas during the past 5 years to allow space for native longleaf pines. To date, approximately 570 acres on site have been replanted with 146,000 longleaf seedlings. 44,000 wiregrass seedlings have also been planted in 16 acres scattered in the park.

The next phase of the restoration plan is to plant another 318 acres with longleaf seedlings and 40 acres with wiregrass seedlings in February 2017. Due to high demand for these seedlings, and limited availability, orders typically need to be placed as early as possible to be able to obtain the needed quantities.

The most cost effective source for the City to obtain the desired quantity is to purchase directly from the State of Florida through its Andrews Nursery near Chiefland. An order form in the total amount of \$45,050 for the required seedlings is attached for your review. Payment is required at the time orders are placed, and if delivery cannot be made, the state would refund the City's money. Staff intends to use specialized contract labor to hand plant the seedlings after preparatory prescribed burns are completed. Labor for planting will be bid this fall and that additional cost is estimated to be approximately \$45,000 to \$50,000. Staff recommends approval of the purchase and funds are in the current wastewater system budget.



Florida Department of Agriculture and Consumer Services
 Florida Forest Service
 Andrews Nursery (352) 493-6096

ADAM H. PUTNAM
 COMMISSIONER

TREE SEEDLING ORDER FORM
 Chapter 589.11(2), F.S.

Make Check or Money Order
 Payable To:
 Florida Department of Agriculture and
 Consumer Services

Mail This Order Form With Payment
 To:
 Andrews Nursery, Florida Forest Service
 P.O. Drawer 849
 Chiefland, Florida 32844

CUSTOMER INFORMATION

Name City of Panama City Beach
 (Last) (First) (M.I.)

Address 110 S. Arnold Road

City Panama City Beach State FL Zip 32413

Phone (850) 233-5100, x 2400 ()
 Daytime Evening

Contact Person Albert E. Shortt (www) 258-4231
 (If different from above) Contact Phone

ORDER NO: -

I will pick up my seedlings at Andrews Nursery. No Delivery Cost.

I wish to have my seedlings delivered to the following FFS delivery point. Delivery Costs Apply. See Brochure for options.

Chipola River District Office
Delivery Point

Type of Land Ownership (Check one)

1. Federal 4. State Forest 7. Other Industry
 2. Private 5. Other State Lands
 3. Forest Industry 6. Other Government

COUNTY Bay
 (Where seedlings will be planted)

I will notify the nursery at a later date when I wish to receive my seedlings. Please give 5 working days notice for both pickups and deliveries.

I have indicated a date for pickup or delivery below.

SEEDLING TYPE	QUANTITY ORDERED	UNIT COST	SEEDLING COST	DELIVERY COST (If applicable)	Pickup or Delivery Date: mm/dd/yy
Container Longleaf	96,000	\$ 190/M	\$ 18,240.00	\$ 960.00	
Container Wiregrass	110,000	\$ 225/M	\$ 24,750.00	\$ 1100.00	
		\$	\$	\$	
		\$	\$	\$	
		\$	\$	\$	

\$ 42,990.00	\$ 2,060.00	\$ 45,050.00
TOTAL SEEDLING COST	TOTAL DELIVERY COST	GRAND TOTAL

OFFICE USE ONLY

Received By _____

Date Received _____

Check or M.O. Number _____

Issue Date _____

OFFICE USE ONLY

42-11- _____ - _____ - _____ (EO)

009021 009026

INSTRUCTIONS FOR COMPLETING SEEDLING ORDER FORM

PLEASE READ THE ACCOMPANYING SEEDLING BROCHURE PRIOR TO COMPLETING THIS FORM. THE FLORIDA FOREST SERVICE IS NOT RESPONSIBLE FOR ERRORS DUE TO A FAILURE ON THE CONSUMER'S PART TO READ THE BROCHURE. ORDER FORMS THAT ARE INCOMPLETE OR ILLEGIBLE WILL BE RETURNED. IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE ANDREWS NURSERY OFFICE (352-493-6096) OR YOUR COUNTY FORESTER.

- Fill in the customer information box. The name may be a person, organization, or a business. The address should be a mailing address. Please list both a day and evening telephone number. A contact person should be listed on orders from organizations or businesses, as well as on orders from individuals who wish to designate another person who will be responsible for their seedlings.
- Indicate the type of land ownership and the Florida county in which the seedlings will be planted.
- Andrews Nursery will assign an order number when we receive your order form. Do not write in this box.
- Indicate whether you will pick up your seedlings at Andrews Nursery (No delivery costs) or have your seedlings delivered to one of the FFS delivery points listed in the Seedling Brochure (delivery costs apply). If you wish to have your seedlings delivered, please write in the delivery point name from the brochure. Only one delivery point may be selected per order.
- Please indicate whether you will notify the nursery at a later date of when you wish to receive your seedlings --or-- whether you are selecting a date now. If you are selecting a date now, please list that date in the "Pickup or Delivery Date" box. The nursery recommends you wait until later in the year to schedule your seedlings, when your planting plans become more definite.
- Using information in the seedling brochure, fill in the seedling type, quantity ordered, unit cost, total seedling cost, and delivery costs (if applicable). If ordering more than one seedling type, total the "seedling cost" and "delivery cost" (if applicable) columns and fill in the "grand total" box. If you have selected a pick-up or delivery date, list that date in the "Pick-up or Delivery Date" box. Seedling orders may be divided into multiple deliveries. The nursery will be happy to assist you with scheduling.
- Verify the grand total of the order and mail the **completed form** along with full payment to Andrews Nursery. We can only accept checks or money orders made out to the "Florida Department of Agriculture & Consumer Services."
- The nursery will return a copy of the order to you, which will serve as your receipt. Your order number will be at the top of the returned copy. Please refer to your **Order Number** when discussing your order with the nursery
- You are responsible for notifying the nursery of when you wish to receive your seedlings. Orders that are never scheduled for pickup or delivery will be cancelled without refund on March 1st.**
- Please notify the nursery at least five (5) working days prior to the date you wish to receive your seedlings. This applies to both new scheduling and changes to existing scheduling