

**RESOLUTION 16-41**

**BE IT RESOLVED** that appropriate officers of the City are authorized and directed to attempt to negotiate Master Services Agreements for Engineering Services for Minor Roadway, Sidewalk and Multi-use Trail Facilities with two of the Firms in the following order of ranking:

- First - Preble-Rish, Inc.,
- Second- Panhandle Engineering, Inc., and
- Third- Atkins,

with such changes and additions as may be approved by the City Manager, and to return the negotiated Agreements to the City Council for approval.


**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED** in regular session this 14<sup>th</sup> day of January, 2016.


**CITY OF PANAMA CITY BEACH**

By:   
Gayle F. Oberst, Mayor

**ATTEST:**

  
Diane Fowler, City Clerk

# Memorandum

**To:** Mario Gisbert  
**CC:** Paul Casto  
**From:** Kelly Jenkins   
**Date:** January 7, 2016  
**Subject:** Rankings for Engineering Services for Roadway, Sidewalk and Multi-use Trail Facilities

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Staff prepared and advertised a Request for Qualifications (RFQ) in accordance with Florida Statute 287.055, related to continuing professional engineering services for roadway, sidewalk and multi-use trail facilities.

The City received a total of nine (9) Statement of Qualification (SOQ) packages in response to the advertisement. The review committee was comprised of the following five City staff members:

1. Paul Casto
2. Mel Leonard
3. Kathy Younce
4. Corky Denham
5. Don Churchwell

The committee members individually reviewed each of the 9 SOQ's and ranked the submittals (see attached Exhibit A). Respondents with the lowest overall total points are the highest ranked firms. Staff recommends that the City Council accept the rankings and authorize negotiation of continuing professional services agreements with the two top firms. The final Master Services Agreements for each firm will be brought back to Council for final approval. Please note that each future task order will require City Manager or City Council approval, depending on the cost of services.

## **EXHIBIT A**

### **PANAMA CITY BEACH TRANSPORTATION ENGINEERING AND ROADWAY DESIGN SERVICES RFQ 2016**

#### **COMMITTEE MEMBER RANK (1 is highest)**

PC ML KY CD DC TOTAL

#### **ENGINEERING FIRM**

	PC	ML	KY	CD	DC	TOTAL
Atkins	4	6	1	4	1	16
CPH Inc.	9	4	5	8	6	32
Gortemoller Engineering Inc.	5	3	7	7	7	29
Innerlight Engineering Corp.	8	9	9	9	9	44
McNeil Carroll Engineering Inc.	3	5	4	5	7	24
Metric Engineering	6	7	6	3	5	27
Panhandle Engineering Inc.	1	2	3	2	1	9
Preble-Rish Inc.	2	1	2	1	1	7
Volkert	7	8	8	6	4	33