

RESOLUTION NO. 24-81

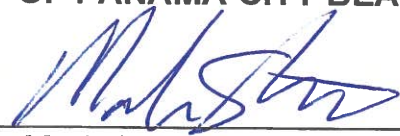
A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH DEWBERRY ENGINEERS, INC. FOR CONSTRUCTION INSPECTION SERVICES RELATED TO PANAMA CITY BEACH PARKWAY UTILITY RELOCATIONS IN THE AMOUNT OF \$171,740.00.

BE IT RESOLVED that the appropriate officers of the City are authorized to execute and deliver on behalf of the City that certain Task Order No. 22-4 to the Master Services Agreement with Dewberry Engineers, Inc. dated December 28, 2021, for Professional Engineering Services related to Potable Water System Improvements for construction engineering inspection services related to utility relocations required by the widening of Panama City Beach Parkway from Nautilus Street to Richard Jackson Boulevard in the amount of One Hundred Seventy-One Thousand Seven Hundred Forty Dollars and No Cents (\$171,740.00), in substantially the form **attached** as Exhibit A and presented to the Council today, with such changes, insertions, or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED, APPROVED AND ADOPTED in regular session this 8th day of February 2024.

CITY OF PANAMA CITY BEACH

By: 
Mark Sheldon, Mayor

ATTEST:


Lynne Fasone, City Clerk

COMBINED TASK ORDER AND
NOTICE TO PROCEED

TASK ORDER NO. 22-4

DATE February, 2024

Reference is made to that certain MASTER SERVICES AGREEMENT BETWEEN CITY OF PANAMA CITY BEACH AND DEWBERRY, INC. RELATING TO PROFESSIONAL ENGINEERING SERVICES dated December 28, 2021, (the "Agreement"), the terms, conditions and definitions of which are incorporated herein as if set forth in full. Neither party is in breach of the Agreement.

Pursuant to the Agreement, Engineer agrees to perform the specific professional engineering tasks set forth upon incorporated Attachment A, Scope of Services, relating to construction inspection services during the construction roadway widening of PCB Pkwy between Nautilus St. and R. Jackson Blvd.

Engineer's compensation shall be paid in monthly installments as specified in the Agreement. Engineer's total compensation for the services to be provided under this Task Order shall be determined as follows:

Pursuant to the Agreement, Engineer agrees to perform the specific tasks set forth upon incorporated Attachment A, Scope of Services, relating to

Contractor's total compensation shall be (check one):

- a stipulated sum of \$171,740.00; or
 a stipulated sum of \$ _____ plus one or more specified allowances listed below which may be authorized in writing by the City Manager or his designee,
Allowance of \$ _____ for _____, and
Allowance of \$ _____ for _____; or
 a fee determined on a time-involved basis with a maximum cost of \$ _____:

As set forth upon incorporated Attachment B, Fee Breakdown.

If reimbursable expenses are to be paid hereunder, such expenses must be specifically AUTHORIZED AND IDENTIFIED in this section.

The parties agree that reimbursable expenses shall not exceed \$ _____.

Work shall begin on February 2, 2024, and shall be substantially completed by July 14, 2026. There are no additional rights and obligations related to this Task Order other than as specified in the Agreement.

Upon execution of this Task Order by both Engineer and City, Engineer is directed to proceed.

IN WITNESS WHEREOF the parties have caused these presents to be executed in their names on the date shown.

Witness:
[Signature]
[Signature]

By: [Signature]
Its: Senior Associate
Date: 2/2/24

CITY OF PANAMA CITY BEACH, FL
By: [Signature]
City Manager
Date: 2-21-24

ATTEST:
[Signature]
City Clerk



November 10, 2023

Via Email at mshaeffe@pcb.gov

Attn: Mark E. Shaeffer, P.E.
Utilities Director
City of Panama City Beach
110 South Arnold Road
Panama City Beach, Florida 32413

RE: Engineering Services During Construction (ESDC) for FDOT (T3849) Panama City Beach (PCB) Pkwy Widening Project Nautilus to R. Jackson Proposal for Inspection Services

Dear Mr. Shaeffer:

Per your request, Dewberry Engineers Inc. (Dewberry) is pleased to submit this scope of work and proposal for providing the inspection services required in conjunction with the City of Panama City Beach utilities relocation, because of FDOT (T3849) PCB Pkwy widening project from Nautilus to R. Jackson.

As indicted in the correspondent emails dated November 9, 2023, Dewberry will provide inspection services for the city utilities relocation portion of above referenced project. As we understand, the resident inspection time requested will be for a period of 6 months or 180 days that the contractor anticipates based on the most recent schedule will take to relocate the city's utilities. We also understand that inspection services will not likely be continuous, but on-call based on contractor's weekly production schedule. Therefore, we will utilize qualified inspectors from both the Santa Rosa and Panama City Dewberry offices. Services will also include administrative time for coordination between Contractor, the city and its representative while attending progress meetings.

The Engineering Services During Construction (ESDC) for the PCB Utilities Relocation portion is based on an estimated **180 days (6 months) construction time but progressing in short periods during the Contract time of 334 days.** The Engineering services will include:

- Inspection for 8-hours per day
- Generate daily reports for all construction activity.
- Maintain redlines to reflect field changes.
- Attend progress meetings within the 8-hour inspection period
- Administrative coordination between City and contractor and progress meetings

Dewberry is prepared to provide such services for a lump sum fee of **\$171,740.00**. We have attached a spreadsheet with hours for all the efforts described above (**Attachment A**).

As always, we look forward to working with you and your staff and the opportunity to improve the city's utility infrastructure. Should you have any questions or require additional information in support of this Proposal, do not hesitate to contact me.

Sincerely,
Dewberry Engineers Inc.

Jose A. Pereira, PE
Senior Associate

Attachments: Attachment A (Spreadsheet with detail hours)

cc: Mr. Cliff Wilson, III, Dewberry (via email cwilson@Dewberry.com)
K:\50147329\proposals\letter proposal ESDC FDOT 30A Utilities Improvements East Nautilus to R. Jackson Resident Inspection Services during construction

ATTACHMENT A
ESDC FOR PROVIDING INSPECTION SERVICES DURING CONSTRUCTION C) - PROPOSAL
FDOT Panama City Beach (PCB) Pkwy Widening Project East Nautilus to R. Jackson
Panama City Beach, FL
Dewberry Engineers Inc.

11/10/2023

TASK	TASK DESCRIPTION	PROJECT MANAGER	Construction Inspector II	ADMN ASSISTANT	TOTAL
ESDC FOR THE PCB UTILITIES RELOCATION PORTION BASED ON 180 days (6 month) CONSTRUCTION TIME, BUT PROGRESSING IN SHORT PERIODS DURING THE CONTRACT TIME OF 334 days					
1	Daily Inspection, based on 8-hour/day x 180 days		1440		\$158,400.00
2	Administrative Coordination between city and contractor	24		32	\$7,920.00
3	Coordination of field changes for consolidation to final plans	8	8	16	\$3,920.00
	TOTAL HOURS	32	1448	48	
	HOURLY RATES	\$230	\$110	\$75	
	LABOR COSTS	\$ 7,360	\$ 159,280	\$ 3,600	\$170,240.00
4	OTHER DIRECT COSTS				\$1,500.00
TOTAL COST FOR ENGINEERING SERVICES DURING CONSTRUCTION (Resident Inspection)					\$171,740.00