CITY OF PANAMA CITY BEACH
November 20, 2023

ADDENDUM NO. 2

PCB24-09 ITB
GPS FLEET MANAGEMENT SYSTEM

Questions:

1. What does the City require for the routing and dispatch option?

    A. The City does not have required criteria other than what is already outlined in the RFP.

2. Are the required forms that the RFP asks for included in the total submission of 30 pages?

    A. No, the required forms do not count towards the 30 page limit.

3. Are these GPS units going to be self-installed or professional install?

    A. Professional Install

4. Are any of the device covert (hidden) with wire harnesses or are plug and play into the OBD2 port?

    A. No covert devices are requested.

5. Is there a minimum expectation for turnaround time on warranty replacement?

    A. 5 days

6. Is there a list of questions and answers from any other bidders that is posted that we can see.

    A. See Addendum No. 1 that was posted November 13, 2023.

7. What are the top three success factors for this project? How will we mutually measure the success of the project?

    A. The RFP document contains all the details of what the City is seeking for the solution.

8. What re the titles and departments of the individual who will be evaluating vendor responses?

   A. Jose Salcido – IT Systems Administrator, Lanie Smith – Code Enforcement Manager, Jeremiah Jagers – Public Works Field Operations Manager, Leah Bailey – Utilities Business Manager, and Daryl Paul – Fire Beach Safety Director

9. What are the top three characteristics you look for in a new vendor?

   A. Reference the Evaluation and Award section of the RFP – see B. Technical Quality for scoring elements.

10. Do you have a budget allocated for this project?

    A. The City does not release budget numbers for specific projects under solicitation.

11. With regard to your current GPS system, Geotab:
    a. What are the top 3 things you like about your current GPS System?
    b. What are the 3 things you desire that your current GPS System does not provide today?

    A. The RFP document contains all the details of what the City is seeking for the solution.

12. What are the top use cases that the City will use the data from the GPS System for?

    A. The RFP document contains all the details of what the City is seeking for the solution.

13. Does the City desire to have a vehicle camera system as part of the solution?

    A. The City requests a proposer to disclose if they can support a dashcam.

14. Do you desire to have a solution to help coach drivers regarding risky or non-productive driving behaviors? If so, please explain your ideal solution.

    A. The RFP document contains all the details of what the City is seeking for the solution.

15. Have you talked with any vendors as part of market research? If so:
    a. What vendors did you speak with?
    b. Have you conducted any trials?
    c. Will you be willing to conduct trials with down selected vendors?

    A. a. Geotab and Samara, b. The City has not conducted any trials. C. The selection process is outlined in the RFP.

16. With regard to Submittal Requirements, "8 Past Performances and References":
    a. We do not provide customer information publicly (we will provide you the same courtesy when you are a customer). Would it be acceptable to provide the City specific references as part of a down selection?
    b. Can you provide a sense of when you plan to conduct reference calls?
    c. Would the City accept case studies as examples of how we have helped customers achieve their desired outcomes?

    A. a. The City is not familiar with the term "down selection", therefore cannot provide a specific response. The RFP process outlines the reference process.

b. Initial reference checks will be contacted between November 28th and November 30th.

c. The process is outlined in the RFP, a vendor can choose to add this information to their submittal as they see fit as long as it adheres to the guidelines provided.

17. Does the driver need to have access to the internet? Would a system that provides a WiFi hotspot be useful for the City?

    A. The RFP document contains all the details of what the City is seeking for the solution.

18. Please provide a list of any integrations required?
    a. Please identify if the integration needs to be bi-directional or one way integration.

    A. The City has no specific integrations at this time.

19. Is there a preferred contract vehicle/co-operative for this project?

    A. The RFP document contains all the details of what the City is seeking for the solution.

20. What types of PTO use cases are required?

    A. The City has tractors, yard debris boom trucks, a bucket truck, garbage truck, dump trucks and other conventional PTO uses.

21. What is the target date for installation of the selected solution?

    A. As outlined in the RFP, the City's goal is to have this system implemented and operational by March 1, 2024.

22. Are there any old GPS devices that need to be removed from vehicles?

    A. Yes, these would be left in the care of the City of Panama City Beach.

23. Could you provide a list of vehicles, including their models and years?

    A. See Addendum No. 1 that was posted November 13, 2023.

24. Will the vehicles all be in one location for the roll out of the system?

    A. See Addendum No. 1 that was posted November 13, 2023.

25. How many people will be using the application?

    A. Approximately 30 users.

26. What is the total number of drivers expected?

    A. 200 – 350 drivers

27. Could you explain the purpose of the "Alternate Bid Amount" listed on DemandStar? Can you explain in what case should it be used?

    A. That field would only be used if the City was accepting alternate bids. This would not be applicable for this solicitation.

28. Is Driver ID verification required each time before the driver is able to turn on the ignition?

   A. It is not required at this time.

29. How many user need to be trained on the application? How many drivers?

   A. Approximately 30, we do not anticipate training drivers.

30. 395 assets are mentioned in the Prices section under Submittal Responses, but the RFP says there are 233 assets to be monitored. Which number do we go by?

   A. We have 233 active in the current system. Depending on budgetary constraints, that number could go higher toward the 395 assets.

31. Could the City provide details on which vehicle have FuelMaster?

   A. All our drivers use FuelMaster for the fuel of City vehicles.

32. How many heavy-Duty (J1939) vehicles does Panama City have? We are only able to identify 5 on the vehicle list.

   A. The referenced vehicle list (provided in Addendum 1) is the best information the City currently has to provide for this addendum at this time.

33. Could the city provide: make and model for Heavy-Duty (J1939) vehicles?

   A. The referenced vehicle list (provided in Addendum 1) is the best information the City currently has to provide for this addendum at this time.

34. Do the current products in use meet the requirements outlined in Section 1.02 "Specifications and Product Functionality" under the Scope of Services? Or are these new requirements?

   A. A new set of requirements were created for this RFP.

35. In light of the upcoming Thanksgiving holiday, is it possible for the City to consider providing a 7 – 10 day extension?

   A. No – please see Addendum 1 – question 12.