



CITY OF PANAMA CITY BEACH

September 29, 2023

ADDENDUM NO. 2

PCB24-02 RFP

DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES

Questions:

1. The below documents are listed as required additional forms to be included. However, these documents relate to post award. Can the City confirm that these documents are not required to be included with the submittal?

- Public Construction Bond
- Notice of Contest of Claim Against Payment
- Waiver of Right to Claim Against Payment Bond (Progress Payment)
- Waiver of Right to Claim Against Payment Bind (Final Payment)

A. The post award documents were intended to be as reference and are not required to be submitted with the proposal. Just a bid bond is required all other construction bonds will only be needed once contractor is selected and a task order has been issued.

2. Exhibit A – Insurance Requirements: do these pages need to be initialed and returned?

A. Yes

3. Are copies of licenses bank/bond references letters included in the page count?

A. No

4. Please provide the names and titles of the evaluation committee members.

A. Susan Goebel-Canning, Public Works Director, Wyatt Rothwell, Civil Engineer II/Acting City Engineer & Jeremiah Jagers, Public Works Field Operations Manager.

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5. What was the last event that impacted the City which required activation and performance by the City's disaster debris management contractor?

A. Hurricane Michael – October 10, 2018

6. How many cubic yards of debris was collected in that event?

A. Approximately 97,000 CY

7. Does the City currently have a disaster debris monitoring firm under contract, and if so, with which company(ies)?

A. Debris Tech & Thompson Consulting Services

8. Does the City own any self-loading grapple trucks, and if so, how many?

A. Yes, three.

9. Upon reviewing the pricing sheets, it appears that White Goods, including refrigerators, washers, and driers, were not listed as distinct line items, despite being referenced in the RFP.

- a) This is a regular eligible item, so would the City consider adding this as a separate line item? **Yes**
- b) Here is the line-item example from the Bay County RFP: **Please see revised bid proposal form.**

Eligible ROW White Goods Debris Removal	Price Per Unit	Estimated Total Units	Total
Work consists of the removal of Eligible White Goods from the ROW to a designated County approved DDMS site. Contractor shall be responsible for recovering/disposing refrigerants as required by law as well as unit decontamination in a contained area. The Contractor shall also be responsible for the transportation of Eligible White Goods from the designated County approved DDMS site to a approved designated facility for recycling. Contractor shall record any revenue resulting from recycling efforts as a credit to the County on invoices.			
Refrigerators, freezers and other items requiring refrigerant recovery and decontamination		50	
All other white goods		50	

10. Does the City intend to allow other incorporated municipalities within the area to utilize this contract, and if so, which ones?

A. No

11. Will this contract be used to perform services on any state roads within the City in lieu of the FDOT performing those services?

A. No

12. If that answer to the previous question is yes, does the City have a pre-existing Memorandum of Understanding (MOU) or Mutual Aid agreement with the FDOT that authorizes the City to perform debris removal services on state roads?

A. N/A

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13. Can the City please provide the list of approved DMS locations that are available at this time?

A. 535 Griffin Boulevard, Panama City Beach, Florida is the only DMS site (10 acres) preauthorized for use.

14. According to the Submittal Responses, Tab 8. Required Additional Forms, 11. Public Construction Bond (please find attached forms). Do we need to submit these forms with our proposal? If we do, I am confused about how to fill in these forms.

- On the notice of contest of claim against payment bond:
 1. Who would be the claimant?
 2. How to fill the date?
- On the Waivers of right to claim against the payment bond progress payment and final payment:
 1. Who would be the claimant? Who would be Owner and customer?
 2. What is the number of the sum?

A. The post award documents were intended to be as reference and are not required to be submitted with the proposal. Just a bid bond is required all other construction bonds will only be needed once contractor is selected and a task order has been issued.

15. The Notice to Proposers states proposals are due at 10:00AM. The timeline on page 2 of the RFP (p6) states proposals are due at 9:00AM. Which is correct?

A. All proposals are due by 10:00AM on Thursday, October 5th, 2023.

16. Do the following count towards the 30-page limit: table of contents, signing authority, licenses, resumes, litigation, and reference letters?

A. No

17. In the Submittal Responses Section, Tab 8 – Required Additional Forms, it is requested that the Public Construction Bond, Notice of Contest of Claim Against Payment Bond, Waiver of Right to Claim Against the Payment Bond (Progress Payment), Waiver of Right to Claim Against the Payment Bond (Final Payment) be submitted with our response. These are post award documents. Are we to include the unexecuted forms with our proposal?

A. The post award documents were intended to be as reference and are not required to be submitted with the proposal. Just a bid bond is required all other construction bonds will only be needed once contractor is selected and a task order has been issued.

18. Is non-removable proposal binding acceptable?

A. All proposals are to be on 8 ½" x 11" paper or if larger documents are required they are to be folded to 8 ½" x 11" size. If not submitting electronically, proposals should be stapled together or bound with comb binding. Please reference the Submittal Responses section. Ensure all proposals not submitted via DemandStar include a digital copy of the complete proposal on a USB flash drive.

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19. What are the locations of debris management sites previously utilized?

A. The only preauthorized DMS site is 10 acres currently located at 535 Griffin Boulevard, Panama City Beach FL. 32413

20. Are tipping fees to be billed as a direct pass-through cost with no mark-up?

A. Yes

21. The RFP document contains conflicting language about P/P Bonds.

Page 6: 1st paragraph – says bonds at contract execution

Page 6: 2nd paragraph – says at NTP (for 110%)

Page 39: Proposal Bond form says PP Bonds at contract execution

Page 76, D: Says PP Bonds at NTP (for 110%)

These bonds are a hard cost for a contractor and a contract that might never be activated. Would the City consider changing these bonds to be due solely at NTP?

A. The post award documents were intended to be as reference and are not required to be submitted with the proposal. Just a bid bond is required all other construction bonds will only be needed once contractor is selected and a task order has been issued.

22. The scope of work dictates that the debris resulting from the removal of hazardous trees and hanging limbs will have a unit rate per tree which includes hauling the resulting debris to DMS or final disposal site. This would require collection trucks to follow the tree removal crews and ONLY pick up debris from their work, thereby skipping piles of debris and leaving it on the street to be picked up by another collection truck. If there is a major event, collection trucks will be more efficiently used if they could travel the ROW and pick up ALL debris rather than skipping piles and only following the tree crew. This also means that all resulting debris will have to be staged separately at the DMS to insure no comingling of debris is allowed. There will be a need for additional equipment to manage the site segregated for hazardous tree work or there will be lost time in moving equipment between the two areas. Limited Debris Management Sites, their size and locations often make this scenario extremely difficult. The typical method is to price hazardous trees and hanging limbs as a “cut only” rate and to place the resulting debris in the ROW for collection as vegetative debris. This method frees up collection trucks and expedites the collection process. Will the City consider changing the scope to allow for the debris from removing hazardous leaning trees and hanging limbs to be placed in the ROW to be collected and paid for as regular vegetative debris?

A. FEMA has a standard unit of measurement and documentation for hazardous trees.

23. There are currently no line items for hauling vegetative debris from the ROW, does the City intend on adding a line item for this? If not, under which line item should this be included?

A. This line item was already added in Addendum #1 with the revised Cost Proposal Form.

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24. Is compaction an acceptable form of reduction for C&D?

A. Disaster debris reduction primarily involves open burning/incineration, recycling, chipping, and grinding, or composting. The remaining waste is generally disposed of in a landfill. There is no recycling option available in this area.

25. The last line item on page 2 of the pricing sheet is titled "Reduction of C&D" but is asking for Vegetative debris grinding. Can the City confirm this line item is for DMS management and grinding of vegetative debris only?

A. The word grinding should be removed, and it should state "Work consists of managing and operating DMS sites and reducing eligible C&D debris through source separation and reduction. Contractor shall provide certified scales and/or debris site towers as requested by City."

26. If the answer is yes, there are two line items for grinding vegetative debris, both with different quantities. Will the City consider removing one of these line items?

N/A

27. There are currently no line items for removing hazardous trees, only one for removing hazardous limbs. There is a significant cost difference between removing hanging limbs and removing whole trees. Will the City consider adding line items to remove hazardous trees?

A. This line item was already added in Addendum #1 with the revised Cost Proposal Form. Please reference revised bid form with this Addendum.

28. Who is the incumbent, and how long has the incumbent been providing the requested services?

A. Crowder Gulf Joint Venture, Inc., Ashbritt, Inc. And Phillips and Jordan, Inc. since January 10, 2019

29. How are fees currently being billed by any incumbent(s), by category, and at what rates?

A. Nothing has been billed after 2019

30. How many times have the incumbent's services been utilized in the previous five years?

A. Once

31. What estimated or actual dollars were paid to the incumbent(s) in the previous five years?

A. Crowder Gulf was the only one that received a Task Order during hurricane Michael for approximately \$550,000.00

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32. Will the 2 additional 1-year options be renewed at the consent of both parties?

A. Yes

33. Is there an existing contract similar to this in place or previously in place? Are the bid tabulations available?

A. Yes, if you would like copies of said documents a public records request must be made through the City Clerk.

34. Will annual contract price increases based on Consumer Price Index (CPI) be allowed?

A. No

35. Will the payment for hazardous trees and limbs be for the cut only and placement of debris safely onto the ROW for collection?

A. No, to include hauling to DMS site

36. Will the payment for Hazardous Stumps include hauling?

A. Yes

37. Has the city determined which landfill(s) can be used? If so, please provide locations.

A. Steel Field Landfill - 11411 Landfill Road, Panama City Beach, FL 32413 & Waste Pro – Southport Landfill – 230 Hatcher Dr., Panama City, FL 32409

38. Has the city determined where possible DMS will be? If so, please provide locations.

A. 535 Griffin Boulevard, Panama City Beach, Florida is the only DMS site (10 acres) preauthorized for use.

39. Will there be a public bid opening? And if so, can you please provide call in #, zoom/Webex link or similar for the responding bidders to be present?

A. Zoom options are not available for public bid openings. Bidders can make a public records request to the City Clerk for the video recording after the opening.

40. Page 1 of the RFP states "Respondents shall have previous disaster debris monitoring experience..." Can the City confirm that this is an error, and that this RFP is not for Debris Monitoring?

A. This was a clerical error. The qualifications section of the Request for Proposals should read as follows:

QUALIFICATIONS: Respondents shall have previous disaster debris ~~monitoring~~ hauling experience and be familiar with disaster debris removal eligibility criteria outlined by the Federal Highway Administration (FHWA), Federal Emergency Management Agency

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(FEMA), Florida Department of Emergency Management (FDEM), and other applicable local, state, and federal regulations.

41. Would the City be willing to raise the page limit to allow the most comprehensive responses to the information being requested?

A. No, this page limit does not include any of the forms, references or other documents required.

42. Would the City consider amount equal to 100% for estimated value for the performance bond amount?

A. Not at this time.

43. Can the City confirm that the Public Construction bond is only required after award and does not need to be included with the proposal?

A. Just a bid bond is required all other construction bonds will only be needed once contractor is selected and a task order has been issued.

44. In lieu of providing affidavits from subcontractors, would the City be satisfied with providing copies of executed subcontracts?

A. The City is requesting affidavits.

45. The liquidated damages clause is quite broad; can we expect a more definitive monetary LD amount should we be awarded the contract?

A. The LDs will be defined if awarded.

46. Would the City be willing to negotiate the cure period with the awarded contractor(s)?

A. There is a potential for a negotiations about the cure period, but the City makes no guarantees as to such.

47. The price schedule has a 185,000 CY for DMS Site Management, Operations and Reduction of C&D but lists "Vegetative Grinding". Is this a typo? If this should be "Eligible C&D" what is the difference between this line item and the 130,000 CY for DMS Site Management, Operation and Reduction for Eligible C&D?

A. Please see Addendum 1. This was Revised to Eligible Disaster Debris in the Cost Proposal Form.

48. Would the City allow for additional pages in order to meet the requirements – up to 60 pages total?

A. No. This number doesn't include any of the forms, references, or other documents required.

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Cost Proposal

Items will be used for evaluation purposes only. Quantities are not guaranteed and are used for evaluation purposes only. Prices shall be all-inclusive of requirements as defined in the scope of work. All labor rates are to be fully burdened to include taxes, benefits, handling charges, overhead and profit.

Eligible C&D Debris Removal Work consists of the collection and transportation of Eligible C&D Debris on the Right-of-Way (ROW) to a City approved DMS site or City Designated Final Disposal site.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
0 – 15 miles		10,000	
16 – 30 miles		25,000	
31 – 60 miles		15,000	
61 + miles		5,000	

Eligible Non-Burnable Debris Removal Work consists of the collection and transportation of Non-Burnable Debris on the ROW to a City approved DMS site or City Designated Final Disposal site. Non-Burnable Debris includes but is not limited to: creosote timber, plastic, glass, rubber and metal products, sheet rock, roofing shingles, carpet, tires, and other materials as may be designated by the City. Garbage will be considered non-burnable debris.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
0 – 15 miles		10,000	
16 – 30 miles		25,000	
31 – 60 miles		15,000	
61 + miles		5,000	

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Eligible ROW White Goods Debris Removal	Price per unit	Estimated Total Units	TOTAL
<p>Work consists of the removal of Eligible White Goods from the ROW to a designated City approved DMS site. Contractor shall be responsible for recovering/disposing of refrigerants as required by law as well as unit decontamination in contained area. The Contractor shall also be responsible for the transportation of Eligible White Goods from the designated City approved DMS site to an approved designated facility for recycling. Contractor shall record any revenue from recycling efforts as a credit to the City on invoices.</p>			
Refrigerators, freezers, and other items requiring refrigerant recovery and decontamination		50	
All other white goods		50	

Household Hazardous Waste (HHW)	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
<p>Work consists of the collection and transportation of HHW on the ROW to a City approved DMS site or City Designated Final Disposal site.</p> <p>HHW includes but is not limited to: paint products, pool chemicals, household cleaners, batteries, and pesticides.</p>			
0 – 15 miles		1,000	
16 – 30 miles		2,500	
31 – 60 miles		1,500	
61 + miles		500	

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Vegetative Debris Removal Works consist of the collection and transportation of vegetative debris on the ROW to a City approved DMS site or City Designated Final Disposal site.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
0 – 15 miles		15,000	
16 – 30 miles		30,000	
31 – 60 miles		20,000	
61 + miles		10,000	

DMS Site Management, Operations and Reduction of Eligible C&D Work consists of managing and operating DMS sites and reducing eligible C&D debris through grinding or source separation and reduction. Contractor shall provide certified scales and/or debris site towers as requested by City.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
Eligible C&D		130,000	

DMS Site Management, Operations and Reduction of Eligible Disaster Debris Work consists of managing and operating DMS sites and reducing eligible disaster debris through grinding or source separation and reduction. Contractor shall provide certified scales and/or debris site towers as requested by City.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
Eligible Disaster Debris		185,000	

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DMS Site Management, Operations and Reduction of Vegetative Debris Through Grinding and Chipping Work consists of managing and operating DMS sites and reducing eligible vegetative disaster related debris through grinding or chipping.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
Vegetative Debris		130,000	

DMS Site Management, Operations and Reduction of Vegetative Debris Through Burning Work consists of managing and operating DMS sites and reducing eligible vegetative disaster related debris through controlled open burning.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
Vegetative Debris		130,000	

DMS Site Management, Operations and Reduction of Debris Through Recycling Work consists of recycling non-ferrous metals, wood, and soils. Contractor shall provide certified scales as requested by the City.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
Recyclables		130,000	

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Haul-out of Reduced Eligible Debris to a City Designated Final Disposal Site Work consists of loading and transporting eligible disaster related debris at a City approved DMS site to a City designated Final Disposal site.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
0 – 15 miles		10,000	
16 – 30 miles		25,000	
31 – 60 miles		15,000	
61 + miles		5,000	

Removal of Eligible Hazardous Stumps Work consists of removing eligible hazardous stumps and transporting resulting debris on the ROW to a City approved DMS site or a City designated Final Disposal Site. Contractor to backfill all stump holes.	Price per Stump	Estimated Total Units	TOTAL
24 inch to 36 inch diameter		4	
37 inch to 48 inch diameter		2	
49 inch and larger diameter		1	

Removal of Eligible Hazardous Trees Work consists of removing eligible hazardous trees and transporting resulting debris on the ROW to a City approved DMS site or a City designated Final Disposal Site. Contractor to backfill all stump holes.	Price per Tree	Estimated Total Units	TOTAL
6 inch to 12 inch diameter		4	
13 inch to 18 inch diameter		2	
19 inch to 24 inch diameter		1	
25 inch and 36 larger diameter		1	
37 inch and larger diameter		1	

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Removal of Large Hanging Limbs Work consists of removing large hanging tree limbs and transporting resulting debris on the ROW to a City approved DMS site or a City designated Final Disposal Site.	Price per limb	Estimated Total Units	TOTAL
Larger than 2 inch diameter		20	

Fill Dirt Dirt is for work listed in above item: Removal of Hazardous Stumps.	Price per CY (Cubic Yard)	Estimated Total Units	TOTAL
Cubic Yard		25	

ADDENDUM ACKNOWLEDGEMENT

I acknowledge receipt of the following addenda:

ADDENDUM NO. ___ DATED: _____ ADDENDUM NO. ___ DATED: _____

ADDENDUM NO. ___ DATED: _____ ADDENDUM NO. ___ DATED: _____

BIDDER:

Name of Business

Name of Bidder

Address

Phone Number

Email Address

Signature of Authorized Representative

Title of Authorized Representative

Date

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[END OF PRICE SCHEDULE FORM]