



City of
Panama City Beach

City Hall
17007 PCB Parkway
PCB, FL 32413
www.pcbfl.gov

**CITY COUNCIL
Special Meeting Agenda
Thursday, December 8, 2022
9:00 a.m.**

- A. CALL TO ORDER**
- B. INVOCATION BY RAMON DUVALL FROM BEACHSIDE FELLOWSHIP CHURCH**
- C. PLEDGE OF ALLEGIANCE LED BY MAYOR MARK SHELDON**
- D. COMMUNITY ANNOUNCEMENTS**
- E. APPROVAL OF MEETING MINUTES**
 - 1. November 10, 2022 Special Meeting Minutes
- F. APPROVAL OF AGENDA, AND ADDITIONS OR DELETIONS**
- G. PRESENTATION**
 - 1. Proclamation Presentation – Human Trafficking Awareness Month
- H. PUBLIC COMMENTS ON THE CONSENT AGENDA AND/OR NON-AGENDA BUSINESS. (LIMITED TO 3 MINUTES)**
- I. CONSENT AGENDA**
 - 1. RESOLUTION NO. 23-46, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A PROFESSIONAL SERVICES AGREEMENT AND TASK ORDER WITH GORTEMOLLER ENGINEERING, INC. RELATING TO ENGINEERING AND SURVEYING SERVICES FOR THE SAN SOUCI DRAINAGE IMPROVEMENTS, IN THE AMOUNT OF \$35,738.**
 - 2. RESOLUTION NO. 23-47, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH ALAN JAY FLEET SALES FOR THE PURCHASE OF TWO GMC SIERRA 3500HD SERVICE BODY TRUCKS FOR THE STREET DEPARTMENT, IN THE TOTAL AMOUNT OF \$113,620.**
 - 3. RESOLUTION NO. 23-48, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AGREEMENTS WITH LANIER MUNICIPAL SUPPLY, INC. AND FORTILINE, INC., FOR THE PURCHASE OF MISCELLANEOUS BRASS FITTINGS AND METER BOXES FOR THE UTILITY DEPARTMENT AT UNIT PRICES.**
 - 4. RESOLUTION NO. 23-49, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A LIGHTING AGREEMENT WITH FLORIDA POWER & LIGHT COMPANY FOR UPGRADES, REPAIRS AND MAINTENANCE OF LIGHTING FACILITIES IN FRANK BROWN PARK.**

5. RESOLUTION NO. 23-50, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH GORTEMOLLER ENGINEERING, INC. FOR ENGINEERING SERVICES RELATED TO NORTH ALF COLEMAN SIDEWALK IMPROVEMENTS IN THE AMOUNT OF \$68,545.
6. RESOLUTION NO. 23-51, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AGREEMENTS FOR THE PURCHASE OF TURF CHEMICALS FROM SOUTHEASTERN TURF GRASS SUPPLY, INC. AND SITE ONE LANDSCAPE AT SET UNIT PRICES.
7. RESOLUTION NO. 23-52, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH DAIKIN APPLIED FOR ROUTINE MAINTENANCE AND REPAIR SERVICES FOR HVAC EQUIPMENT THROUGHOUT CITY FACILITIES, IN THE BASE ANNUAL AMOUNT OF \$30,542.82.
8. RESOLUTION NO. 23-53, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH GARBER FLEET SALES FOR THE PURCHASE OF TWO 2023 DODGE RAM CREW CAB 4X4 PICKUP TRUCKS FOR THE FIRE DEPARTMENT, IN THE TOTAL AMOUNT OF \$93,759.10.
9. RESOLUTION NO. 23-54, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH ALAN JAY FLEET SALES FOR THE PURCHASE OF ONE CHEVY EXPRESS CARGO VAN FOR THE INFORMATION TECHNOLOGY DIVISION IN THE TOTAL AMOUNT OF \$34,343.
10. RESOLUTION NO. 23-55, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH BEARD EQUIPMENT COMPANY FOR THE PURCHASE OF ONE JOHN DEERE 320 P-TIER BACKHOE LOADER FOR THE PARKS AND RECREATION DEPARTMENT IN THE AMOUNT OF \$122,261.58.
11. RESOLUTION NO. 23-56, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH DELL TECHNOLOGIES, INC. FOR THE PURCHASE OF THIRTY-NINE COMPUTERS, FIFTEEN LAPTOPS, AND SIXTY-ONE MONITORS, IN THE TOTAL AMOUNT OF \$84,837.14.
12. RESOLUTION NO. 23-57, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH RELATED TO THE OPTIMIST CLUB OF THE BEACHES' ANNUAL CHRISTMAS PARADE; AUTHORIZING CLOSURE OF PORTIONS OF NAUTILUS STREET, SOUTH PIER PARK DRIVE, L.C. HILTON DRIVE AND STINGRAY DRIVE; AND AUTHORIZING TEMPORARY USAGE OF A PORTION OF FRONT BEACH ROAD (U.S. 98), ALL BETWEEN 3:00 P.M. AND 8:00 P.M. ON DECEMBER 10, 2022; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

13. **RESOLUTION NO. 23-58, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH JRA ARCHITECTS, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES RELATED TO THE FIRE STATION #32, IN THE AMOUNT OF \$312,953.**
14. **RESOLUTION NO. 23-59, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH BOZARD FORD OF ST. AUGUSTINE FOR THE PURCHASE OF ONE FORD F-450 SERVICE BODY TRUCK FOR THE UTILITY DEPARTMENT, IN THE TOTAL AMOUNT OF \$72,891.**
15. **RESOLUTION NO. 23-60, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH ALAN JAY AUTOMOTIVE MANAGEMENT, INC., D/B/A ALAN JAY FLEET SALES FOR THE PURCHASE OF FIVE CHEVROLET SILVERADO 1500 REGULAR CAB TRUCKS FOR THE UTILITY DEPARTMENT, IN THE TOTAL AMOUNT OF \$171,375.**
16. **RESOLUTION NO. 23-61, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH FLOCK GROUP, INC. FOR THE PURCHASE OF SEVEN LICENSE PLATE READER SYSTEMS FOR AN INITIAL IMPLEMENTATION FEE OF \$1,750 AND \$17,500 ANNUALLY; ALLOWING FOR PURCHASES OF ADDITIONAL LICENSE PLATE READER SYSTEMS UNDER THE TERMS OF THE AGREEMENT; APPROVING A FUTURE AMENDMENT TO THE AGREEMENT WITH FLOCK GROUP, INC, PLACING ALL LICENSE PLATE READER SYSTEMS UNDER THE SAME TERMS.**
17. **RESOLUTION NO. 23-62, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING PARTICIPATION IN A SETTLEMENT BETWEEN THE STATE OF FLORIDA AND WALMART, INC., RELATED TO THE STATEWIDE OPIOID LITIGATION IN THE ESTIMATED AMOUNT OF \$22,805.23; APPROVING AN ASSIGNMENT OF OPIOID SETTLEMENT FUNDS TO BAY COUNTY, FLORIDA; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.**
18. **RESOLUTION NO. 23-65, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH HALL CONTRACTING & CONSTRUCTION, INC. FOR THE POLICE IMPOUND BUILDING EXTERIOR UPGRADES IN THE AMOUNT OF \$118,349.**
19. **REVISION OF THE MASTER AUDIT LIST TO REMOVE OBSOLETE ITEMS.**
These items are to be removed from the Master Audit List. Staff recommends approval. By approval of this matter in the Consent Agenda, the City Council makes a finding of surplus for these items and approves their removal from the Master Audit List.

J. REGULAR AGENDA AND DISCUSSION / ACTION ITEMS

1. **DW ORDINANCE NO. 1597, PROHIBITING SMOKING ON THE SANDY GULF BEACH AND IN CITY PARKS, SECOND READING / PUBLIC HEARING.**

2. DW ORDINANCE NO. 1599, AMENDING THE CITY'S CODE RELATED TO MEETING TIMES OF CITY COUNCIL; REVISING THE MEETING SCHEDULE TO PROVIDE FOR THE REGULAR MEETING OF COUNCIL HELD ON THE SECOND THURSDAY IN NOVEMBER AND DECEMBER TO BEGIN AT 9 AM, SECOND READING / PUBLIC HEARING.
3. ML ORDINANCE NO. 1600, COMPREHENSIVE PLAN - CAPITAL IMPROVEMENTS SCHEDULE ANNUAL UPDATE, SECOND READING / PUBLIC HEARING.
4. ML ORDINANCE NO. 1606, A SMALL SCALE FUTURE LAND USE MAP AMENDMENT REQUEST LOCATED AT 178 COBB ROAD, 180 COBB ROAD, 182 COBB ROAD, 190 COBB ROAD, 307 SUNDIAL STREET, 309 SUNDIAL STREET, 17550 SUNTIME STREET, 17552 SUNTIME STREET, AND 17548 SUNTIME STREET, FIRST READING.
5. ML ORDINANCE NO. 1607, REZONING REQUEST LOCATED AT 178 COBB ROAD, 180 COBB ROAD, 182 COBB ROAD, 190 COBB ROAD, 307 SUNDIAL STREET, 309 SUNDIAL STREET, 17550 SUNTIME STREET, 17552 SUNTIME STREET, AND 17548 SUNTIME STREET, FIRST READING.
6. ML ORDINANCE NO. 1608, AN ANNEXATION REQUEST FOR 3.21 ACRES LOCATED AT 401 ALF COLEMAN ROAD, FIRST READING.
7. ML ORDINANCE NO. 1609, A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT REQUEST FOR 3.21 ACRES LOCATED AT 401 ALF COLEMAN ROAD, FIRST READING.
8. ML ORDINANCE NO. 1610, A ZONING DESIGNATION REQUEST FOR 3.21 ACRES LOCATED AT 401 ALF COLEMAN ROAD, FIRST READING.
9. DG RESOLUTION NO. 23-66, AUTHORIZING A BUDGET AMENDMENT TO RE-APPROPRIATE EXPENDITURES IN FY 2023 FOR ITEMS ORIGINALLY INCLUDED IN THE FY 2022 BUDGET.
10. HW RESOLUTION NO. 23-67, AUTHORIZING A BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDING FOR THE PCB SENIOR SERVICES FOUNDATION.
11. JR RESOLUTION NO. 23-68, RATIFYING AND CONFIRMING A GRANT AGREEMENT FOR THE POLICE DEPARTMENT; AND AUTHORIZING A BUDGET AMENDMENT.
12. KY RESOLUTION NO. 23-69, APPROVING A TASK ORDER FOR SERVICES RELATED TO THE FRANK BROWN PARK CONNECTOR ROAD REDESIGN; DESIGNATING USE OF ARPA FUNDS; AND AUTHORIZING A BUDGET AMENDMENT.
13. AS RESOLUTION NO. 23-70, APPROVING AN AGREEMENT TO CONSTRUCT THE NEW FIRE STATION #31 AND AN ACCESSORY BUILDING; AND AUTHORIZING A BUDGET AMENDMENT.

- 14. KJ RESOLUTION NO. 23-71, APPROVING THE PURCHASE OF TRASH RECEPTACLES; AND AUTHORIZING A BUDGET AMENDMENT.
- 15. MS RESOLUTION NO. 23-72, REVENUE CERTIFICATE FOR 360 PANAMA FLATS, LLC.
- 16. CJ RESOLUTION NO. 23-73, APPROVING AN AGREEMENT WITH DAIKIN APPLIED AMERICAS, INC., FOR ONE 20 TON OAU UNIT AT THE AQUATIC CENTER.
- 17. CD RESOLUTION NO. 23-74, RUSSELL-FIELDS PIER LEASE.
- 18. DW DISCUSSION / ACTION ITEM, APPOINTMENT TO AUDIT COMMITTEE.
- *19. DW DISCUSSION / ACTION ITEM, ROUNDABOUT, FRONT BEACH ROAD, SEGMENT 3.

- K. CITY MANAGER REPORT
- L. CITY ATTORNEY REPORT
- M. COUNCIL COMMENTS
- N. ADJOURN

* AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY**, JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH AN ASTERISK.

** AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE LAW ENFORCEMENT TRUST BOARD**, JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH TWO ASTERISKS.

PAUL CASTO X
 PHIL CHESTER X
 MARY COBURN X
 MICHAEL JARMAN X
 MARK SHELDON X

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

Lynne Fasone

City Clerk 12/02/2022
 Date

PAUL CASTO X
 PHIL CHESTER X
 MARY COBURN X
 MICHAEL JARMAN X
 MARK SHELDON X

I certify that the Council members listed above have been contacted and made aware of the items on this agenda.

Lynne Fasone

City Clerk 12/02/2022
 Date

The Agenda Packet is e-mailed to interested parties and posted on the City's website at WWW.PCBFL.GOV by close of business on the Monday before the meeting. City Council meetings are live streamed on the City's website WWW.PCBFL.GOV and City Facebook page "PANAMA CITY BEACH-GOVERNMENT". One or more members of other City Boards may appear and speak at this meeting. If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding, and for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based. Sec. 286.0105, FS (2020).