

RESOLUTION NO. 23-01

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AUTHORIZING THE CITY TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING AND SURVEYING SERVICES FOR THE SAN SOUCI DRAINAGE IMPROVEMENT PROJECT.

WHEREAS, on July 6, 2022, the City requested statements of qualifications from firms for engineering and surveying services for the San Souci Drainage Improvement Project, and upon receiving only one response, re-advertised for statements of qualifications on August 12, 2022; and

WHEREAS, two firms responded to the second request for qualifications; and

WHEREAS, based on the evaluations of the statements of qualifications, the staff evaluation committee has ranked the responding firms for purposes of entering negotiations for a satisfactory contract for this work.

BE IT RESOLVED that appropriate officers of the City are authorized and directed to attempt to negotiate a Professional Services Agreement for the engineering design services related to the City's stormwater systems and facilities with one of the following Firms in the following order of ranking:

First — Gortemoller
Second — Kisinger Campo

and to return the negotiated Agreement to the City Council for approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 13th day of October, 2022.

CITY OF PANAMA CITY BEACH

By


Mark Sheldon, Mayor

ATTEST:


Lynne Fasone, City Clerk

Per the RFQ, scoring for each responding firm was determined using the assigned points for each of the referenced criteria elements:

CRITERIA ELEMENTS	POINTS AVAILABLE		Kisinger Campo	Gortemoller		
	PER PERSON	TOTAL				
Project Team Organization and Experience	25	125	105.00	92.50	0.00	0.00
Design Management	25	125	97.50	92.50	0.00	0.00
Knowledge and Availability	10	50	31.00	46.00	0.00	0.00
Demonstrated Design Experience	35	175	129.50	147.00	0.00	0.00
References	5	25	18.00	15.50	0.00	0.00
	100	500	381.00	393.50	0.00	0.00

Ranking based upon overall scores

- 1 Gortemoller
- 2 Kisinger
- 3
- 4
- 5

2 1 3 3 3

Individual Ranks

Ranked by Committee Members					
	Jeff	Kathy	Kelly	Lillian	Mei
2 Kisinger Campo	1	2	2	2	1
1 Gortemoller	2	1	1	1	2

1.6
1.4

City of Panama City Beach Florida - Request for Qualifications

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project

Firm: GORTEMOLLER ENGINEERING

Name/Signature: Kathy Younce *Kathy Younce* 9/20/2022

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements			X		25	20.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			X		10	8.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach Infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References			X		5	4.00
TOTAL					100	80.00

City of Panama City Beach Florida - Request for Qualifications

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project

Firm: KISINGER CAMPO & ASSOCIATES

Name/Signature: Kathy Younce *Kathy Younce* 9/20/2022

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements			X		25	20.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			X		10	8.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. <u>Familiarity with special needs of Panama City Beach Infrastructure.</u> Past performance on City projects or other governmental groups as well as private projects.		X			35	17.50
V. References			X		5	4.00
TOTAL					100	69.50

City of Panama City Beach Florida - Request for Qualifications

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project
 Firm: Gortemoller Engineering, Inc.
 Name/Signature: Lillian Mulligan *Lillian Mulligan*

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements			X		25	20.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			X		10	8.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References		X			5	2.50
TOTAL					100	78.50

City of Panama City Beach Florida - Request for Qualifications

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project
 Firm: Kisinger Campo & Associates
 Name/Signature: Lillian Mulligan *Lillian Mulligan*

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements			X		25	20.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.		X			10	5.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References		X			5	2.50
TOTAL					100	78.50

City of Panama City Beach Florida - Request for Qualifications

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project

Firm: Kisinger Campo & Associates

Name/Signature: 

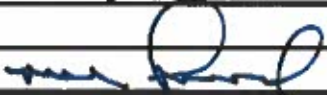
Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenures. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements		X			25	12.50
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.		X			10	5.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References		X			5	2.50
TOTAL					100	68.00

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project

Firm: Gortemoller Engineering


Name/Signature: *Kelly R. Jels*

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements			X		25	20.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				X	10	10.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References		X			5	2.50
TOTAL					100	80.50


RFQ# and Title: PCB22-72R - Professional Engineering - San Soucl Drainage Project
 Firm: KCA
 Name/Signature: MEL LEONARD / 

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				X	25	25.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements				X	25	25.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.		X			10	5.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References				X	5	5.00
TOTAL					100	88.00

City of Panama City Beach Florida - Request for Qualifications

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project
 Firm: GE
 Name/Signature: MEL LEONARD / 

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.		X			25	12.50
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements			X		25	20.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				X	10	10.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				X	35	35.00
V. References		X			5	2.50
TOTAL					100	80.00

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project
 Firm: Kiesinger Campo
 Name/Signature: 

Criteria Element	Marginal	Acceptable	Exceeds	Outstanding	Weight	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements			X		25	20.00
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			X		10	8.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References			X		5	4.00
TOTAL					100	80.00

RFQ# and Title: PCB22-72R - Professional Engineering - San Souci Drainage Project

Firm: Gortemoller

Name/Signature: 

Criteria Element	Marginal 0.2	Acceptable 0.5	Exceeds 0.8	Outstanding 1.0	Weight	Score
I. Project Team Organization and Experience Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20.00
II. Design Management Project management plan that addresses: * coordination of various disciplines * project cost control methods during design phase * quality assurance methods demonstrated ability to meet budget requirements		X			25	12.50
III. Knowledge and Availability Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				X	10	10.00
IV. Demonstrated Design Experience Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28.00
V. References			X		5	4.00
TOTAL					100	74.50