



City of
Panama City Beach

City Hall
17007 PCB Parkway
PCB, FL 32413
www.pcbfl.gov

MINUTES of the June 24, 2021 Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency.

Mayor Mark Sheldon called the meeting to order at 9:00 a.m.

ROLL CALL

- MAYOR MARK SHELDON**
- VICE MAYOR GEOFF MCCONNELL**
- COUNCILMAN PAUL CASTO**
- COUNCILMAN PHIL CHESTER**
- COUNCILMAN MICHAEL JARMAN**

Others present were City Manager Drew Whitman, Assistant City Manager Holly White, City Attorneys Amy Myers and Cole Davis, City Clerk Lynne Fasone, Directors, and members of the public and press.

Pastor Wayne with Destiny Worship Center led the invocation. Councilman Phil Chester led the Pledge of Allegiance.

Mayor Sheldon provided community announcements. Mayor Sheldon called for approval of the March 25, 2021, regular meeting minutes. Councilman Casto so moved. Councilman Jarman seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

Mayor Sheldon called for approval, additions and/or deletions to the agenda. City Manager Whitman requested that **Resolution 21-185** be added to the agenda.

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH PROTECH SERVICES OF NW FLORIDA RELATED TO THE REPAIR OF SPEAKERS AT AARON BESSANT PARK THE BASIC AMOUNT OF \$17,055.

Mayor Sheldon recommended adding the resolution as a new Item #5. Hearing and seeing no further additions, Councilman Jarman moved to approve the agenda, as amended. Councilman Chester seconded the motion. All were in favor of approval of the amended agenda by a roll call vote (5-0).

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)

Mayor Sheldon opened the floor for consent agenda and/or non-agenda business public comments.

Michelle Carter – Ms. Carter expressed concern with the double red flag system and noted she did not agree with how the system was being used. Ms. Carter discussed testing positive for COVID and not being permitted inside the library.

Burnie Thompson – Mr. Thompson made a verbal public records request for text messages, emails and phone calls to the law firm Holland & Knight. Mr. Thompson discussed a Popeye Park survey and expressed concern that it was altered. Mr. Thompson commented on Mayor Sheldon’s personal businesses.

Joann with Keep PCB Beautiful – Ms. Joann announced and invited everyone to attend the July 5th beach clean-up. Ms. Joann thanked Council and the City for supporting Keep PCB Beautiful.

Mayor Sheldon called for further public comments. Hearing and seeing none, Mayor Sheldon closed public comments.

PRESENTATIONS

Mayor Sheldon called for presentations.

- EMPLOYEE PRESENTATION – RECOGNIZING THE SERVICE OF EMPLOYEES.
- PRESENTATION – PARKS AND RECREATION DEPARTMENT – RECOGNIZING THE PARKS & RECREATION DEPARTMENT.
- PROCLAMATION PRESENTATION – RECOGNIZING JULY AS PARKS AND RECREATION MONTH.
- PRESENTATION – "BIG" OF THE YEAR BY BIG BROTHERS / BIG SISTERS.

CONSENT AGENDA

RESOLUTION 21-177, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, EXTENDING THE CITY’S CRITICAL STAFFING SHORTAGE INCENTIVE PAY PROGRAM INDEFINITELY.

RESOLUTION 21-178, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING, AND TO THE EXTENT NECESSARY RATIFYING, AN AGREEMENT WITH REED AND SHOWS METER SOLUTIONS, LLC, FOR THE INSPECTION AND RECALIBRATION OF THE CITY’S LARGE WATER METERS FOR THE BASIC AMOUNT OF \$42,767.96.

RESOLUTION 21-179, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PANAMA CITY BEACH, FLORIDA, PROVIDING FOR SCHEDULING, DIRECTION AND AUTHORIZATION CONCERNING CERTAIN ANNUAL NON-AD VALOREM ASSESSMENTS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021; PROVIDING FOR DIRECTION AND AUTHORIZATION TO THE CITY MANAGER, FINANCE DIRECTOR, AND CITY ATTORNEY, AND THEIR DESIGNEES, TO UNDERTAKE ALL ACTIONS NECESSARY TO PLAN, PREPARE, SCHEDULE, AND NOTICE AS MAY BE REQUIRED TO ACCOMPLISH THIS ANNUAL WORK; PROVIDING AS NEEDED, DIRECTION AND AUTHORITY TO ADVANCE THE IMPOSITION AND FUNDING OF ASSESSMENTS INCLUDING THE FIRE SERVICE ASSESSMENTS, FRONT BEACH ROAD COMMUNITY REDEVELOPMENT ASSESSMENTS, AND STORMWATER ASSESSMENTS; PROVIDING FOR GENERAL DIRECTION; AND, PROVIDING AN EFFECTIVE DATE.

RESOLUTION 21-180, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH GODFREY ENVIRONMENTAL CONTRACTS, LLC FOR JANITORIAL SERVICES FOR BUILDING GROUP A AND C IN THE ANNUAL AMOUNT OF \$91,703.20; AND APPROVING AN AGREEMENT WITH TRIPICIANO COMMERCIAL SERVICES FOR JANITORIAL SERVICES FOR BUILDING GROUP B IN THE ANNUAL AMOUNT OF \$19,590.

RESOLUTION 21-183, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A ONE YEAR PILOT PROGRAM TO PROVIDE HIRING INCENTIVES FOR CERTAIN VACANCIES IN FULL TIME CITY POSITIONS.

Mayor Sheldon asked Ms. Fasone to read the consent agenda. Mayor Sheldon announced that the consent agenda was available. **Councilman Chester moved to approve the consent agenda. Councilman Casto seconded the motion. All were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

REGULAR AGENDA- DISCUSSION/ACTION

ITEM 1. ORDINANCE NO. 1551, PLANNING BOARD ATTENDANCE POLICY, PUBLIC HEARING/SECOND READING AND ADOPTION.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1551 by title only. Mayor Sheldon opened the public hearing on Ordinance 1551. Hearing and seeing no public comments, Mayor Sheldon closed the public hearing. Mayor Sheldon invited Director Leonard to the podium. Director Leonard reported that this was moved forward with a positive recommendation from the Planning Board regarding its attendance policy. Mayor Sheldon noted this item was available to Council. **Councilman Casto moved to approve Ordinance 1551. Councilman Jarman seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

ITEM 2. RESOLUTION 21-181, APPROVAL OF CONSTRUCTION PROJECT MANAGER JOB DESCRIPTION, AND BUDGET AMENDMENT.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-181 by title only. Mayor Sheldon called for public comments on Resolution 21-181. Hearing and seeing no public comments, Mayor Sheldon closed public comments. Mayor Sheldon called for comments from Manager Whitman. Manager Whitman reported that this position would be responsible for managing vertical construction project, serve as a liaison between the Administration and the architectural /engineering team during design/bidding and the selected general contractors during the construction process.

Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Resolution 21-181. Councilman Casto seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

ITEM 3. RESOLUTION 21-182, APPROVING A POLICE DEPARTMENT GRANT, AND BUDGET AMENDMENT.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-182 by title only. Mayor Sheldon called for public comments on Resolution 21-182. Hearing and seeing no public comments, Mayor Sheldon closed public comments. Mayor Sheldon called for comments from Manager Whitman. Manager Whitman reported the Police Department had done a great job and was awarded with another grant, this one for \$50,000 by the Florida Department of Law Enforcement. Manager Whitman reported that there was no local match. Manager Whitman added that the funds would be used for COVID related purchases, infrared thermometer scanners, hand sanitizer, etc. Council members thanked members of the Police Department for consistently searching for grants for the City. Mayor Sheldon noted this item was available to Council. **Vice Mayor McConnell moved to approve Resolution 21-181. Councilman Jarman seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

ITEM 4. RESOLUTION 21-184, REVISING THE CITY'S PERSONNEL POLICIES REGARDING LONGEVITY PAY.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-184 by title only. Mayor Sheldon called for public comment on Resolution 21-184. Hearing and seeing no public comments, Mayor Sheldon closed public comments. Mayor Sheldon called for comments from City Manager Whitman. Manager Whitman noted his support and that he was available to answer any questions Mayor Sheldon noted this item was available to Council. **Councilman Jarman moved to approve Resolution 21-184. Councilman Casto seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

ADDED ITEM 5 RESOLUTION 21-185, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH PROTECH SERVICES OF NW FLORIDA RELATED TO THE REPAIR OF SPEAKERS AT AARON BESSANT PARK THE BASIC AMOUNT OF \$17,055.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-185 by title only. Mayor Sheldon called for public comment on Resolution 21-185. Hearing and seeing no public comments, Mayor Sheldon closed public comments. Mayor Sheldon called for comments from City Manager Whitman. Manager Whitman reported that he was bringing this item to Council because it was over his spending limit. Manager Whitman discussed the state of the current speakers at Aaron Bessant Park and how the weather is hard on the outdoor speakers. Council members concurred. Director Ponek concurred. Discussion regarding the lifespan of outdoor speakers and the pros and cons of purchasing versus renting speakers in the future took place. Mayor Sheldon noted this item was available to Council. **Vice Mayor McConnell moved to approve Resolution 21-185. Councilman Casto seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

DISCUSSION ITEM - SCHEDULING SPECIAL MEETINGS.

Mayor Sheldon called for comments from City Manager Whitman. Manager Whitman recommended:

1. Special meeting on Monday, August 9th at 6 pm, in place of the regularly scheduled August 12th meeting;
2. Special meeting on Wednesday, November 10th at 6pm, in place of the regularly scheduled November 11th meeting (Veterans' Day);
3. Setting Advisability Hearing regarding solid waste. This City's current hauler franchises terminate at the end of this year. Staff requests Council direction as to whether to consider a new system that reduces the number of haulers and franchises offered. This Hearing requires a 45-day notice.;
4. Special meeting on Wednesday, August 4th at 10 am (Council workshop); and
5. Special meeting on Wednesday, August 18th at 10 am (Council workshop).

City Council members noted their support. Mayor Sheldon noted this item was available to Council. **Councilman Jarman moved to approve the special meeting schedule as outlined by the City Manager. Councilman Casto seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

DISCUSSION ITEM - RE-PRIORITIZE/SUPPLEMENT CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR.

Mayor Sheldon called for comments from City Manager Whitman. Manager Whitman reported that at the last Council meeting, staff was directed to look at re-prioritizing or supplementing the current capital improvement plan in the General Fund based upon the strong year to date revenue being generated in FY 2021. Manager Whitman added that Department heads were asked to submit requests to either add capital expenditures to the existing FY 2021 budget or supplement their requests for the upcoming FY 2022 budget. Manager Whitman added the list in Council's agenda packet was compiled by the Finance Director from the responses received from the department heads. Manager Whitman reported Council also received a "wish" list of capital expenditures that represents items which were omitted from the five-year plan, presented to the Council in December 2020, due to revenue constraints.

Assistant City Manager White reviewed the re-prioritized list. Mayor Sheldon noted this item was available to Council. Mayor Sheldon offered his support for the purchase of the PD software, Flocks, and noted he was comfortable with everything on the list.

Councilman Jarman noted he was comfortable with purchasing the smaller items but wanted to review the list again during the Budget Workshops. Discussion regarding the smaller expenditures already included in the 5-year plan took place. Discussion regarding the PTO Buy-Back Plan not being included in the 5-year plan took place. Discussion regarding purchasing 4 Police cars took place.

Vice Mayor McConnell expressed concern with the reoccurring costs. Vice Mayor McConnell discussed funding for sidewalks and noted his support for the purchase of the Flocks software. Vice Mayor McConnell asked Ms. White if she was comfortable with the list. Director White reported that she was very comfortable with the short list, and it was doable.

Councilman Casto offered his support for the short list. Councilman Casto recommended looking at the bigger items during the Council Budget Workshop.

Councilman Chester concurred with Councilman Casto, and offered his support for the short list and noted that most of the items on the short list were for public safety. Councilman Chester noted he was open to looking at the bigger items during the Council Budget Workshop.

Mayor Sheldon directed staff to look at the numbers for street lighting improvements and building a skate park.

City Manager Whitman inquired if Council was comfortable with the purchase of 10 Flocks units. Council members concurred.

Discussion regarding the Fire Department budget, purchasing an ambulance, and staffing numbers took place. Discussion regarding mutual aid with the County took place.

Discussion regarding the Recreation & Parks budget, including new restrooms, a skate park, and a dock at the dog park took place.

Councilman Casto asked Council to consider inflation and keep employees in mind with respect to increases.

Mayor Sheldon called for a motion to instruct staff to formalize Council's budget short list as discussed. Vice Mayor McConnell so moved. Councilman Casto seconded the motion.

Mayor Sheldon called for comments. Councilman Casto inquired about the UTVs being requested by the Planning Department and inquired if two were enough. Discussion regarding how the UTVs would be used took place. Ms. White reported that staff would bring back a budget amendment for Council to consider.

Hearing and seeing no further comments, all were in favor of approval of the motion by a roll call vote (5-0).

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

CITY MANAGER REPORT

City Manager Whitman reported on:

1. "Big Belly" trash receptacles. Discussion regarding the use and size took place. Mayor Sheldon asked staff the budget for a pilot program. Manager Whitman noted he would explore going out to bid and looking for grants.
2. July 4th road closures.

CITY ATTORNEY REPORT

Mrs. Myers, no report.

COUNCIL COMMENTS

Council members discussed the 236 citations issued on the beach the past weekend. Councilman Casto thanked Chief Morgan, and his staff, and Director Leonard, and his staff, for all their work monitoring the beach. Councilman Casto asked Council to consider an improved lifeguard program at the beach. Councilman Chester concurred with Councilman Casto. Councilman Jarman concurred and asked residents to look at the City's pool membership program. Vice Mayor McConnell concurred with Council members with respect to the City's Police, Fire and Code Enforcement Departments. Mayor Sheldon concurred with Council members. Mayor Sheldon reported that with respect to the comment made about his businesses, Mayor Sheldon reported that he is a businessman and that is how he provides for his family.

With nothing further, Mayor Sheldon adjourned the meeting by unanimous consent at 10:59 a.m.

READ AND APPROVED this 23rd day of September, 2021.



 Mark Sheldon, Mayor
 City of Panama City Beach, Florida

ATTEST:


 Lynn Fasone, MMC
 City Clerk

* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY JOINTLY AND CONCURRENTLY. IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.