

**MINUTES** of the Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency, held on January 28, 2021.

**Mayor Sheldon called the meeting to order at 9:00 AM**

**ROLL CALL**

MAYOR MARK SHELDON  
VICE MAYOR GEOFF MCCONNELL  
PAUL CASTO  
PHIL CHESTER  
MICHAEL JARMAN

Others present were City Manager Tony O'Rourke, City Attorneys Amy Myers and Cole Davis, City Clerk Lynne Fasone, Directors and members of the public and press.

Pastor Wayne from Destiny Worship Center led the invocation. Councilman Michael Jarman led the Pledge of Allegiance.

Mayor Sheldon provided community announcements. Mayor Sheldon called for approval of the October 22, 2020 meeting minutes. Councilman Chester so moved. Councilman Jarman seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

Mayor Sheldon called for approval, additions and/or deletions to the agenda. Hearing and seeing none, Councilman Chester moved to approve the agenda. Councilman Jarman seconded the motion. All were in favor of approval by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)**

Mayor Sheldon opened the floor for non-agenda public comments.

Burnie Thompson – Mr. Thompson expressed concerns with accountability and addressing department heads during a council meeting. Mr. Thompson discussed accountability with respect to SandJam being canceled and the \$17 million pipeline that would put rainwater in the Gulf, saltwater in wells and mitigation of stormwater.

Mayor Sheldon called for further public comments. Hearing and seeing none, Mayor Sheldon closed public comments.

**PRESENTATIONS**

Councilman Jarman presented plaques to employees having work anniversaries with the City.

**CONSENT AGENDA**

**RESOLUTION 21-80, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH HMX PRODUCTIONS, LLC FOR AUDIO AND VISUAL SERVICES FOR SUMMER CONCERT SERIES AUDIO/VISUAL PRODUCTION IN THE TOTAL AMOUNT OF \$25,000.**

**RESOLUTION 21-81, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF 6 FLEET VEHICLES FOR THE WATER AND WASTEWATER UTILITIES DEPARTMENT IN THE TOTAL AMOUNT OF \$219,110.**

**RESOLUTION 21-82, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A FEE IN THE AMOUNT OF \$1.99 FOR BUSINESS TAX PAYMENTS MADE BY ACH OR E-CHECK.**

**POLICE DEPARTMENT RECLASSIFICATION OF RANK.**

**APPROVAL OF ALL JOB DESCRIPTIONS.**

Mayor Sheldon asked Ms. Fasone to read the consent agenda. Mayor Sheldon announced that the consent agenda was available. Councilman Casto moved to approve the consent agenda. Councilman Jarman seconded the motion. All were in favor of approval by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**REGULAR AGENDA- DISCUSSION/ACTION**

**ITEM 1. RESOLUTION 21-71, RENAMING BAY PARKWAY IN MAYOR PHILIP GRIFFITTS HONOR.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance Resolution 21-71 by title only. Mayor Sheldon opened Item 1 up for public comment. Chief Whitman thanked for family for attending and Mayor Philip Griffiths. Mayor Sheldon, Councilman Jarman, Councilman Chester, Councilman Casto and Vice Mayor McConnell thanked the family for attending today's meeting and recognized Mayor Griffiths for his service. Mayor Sheldon presented, on behalf of City Council, the Griffiths family with a street sign in honor of Mayor Griffiths.

Councilman Chester moved to approve Resolution 21-71. Vice Mayor McConnell seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**ITEM 2. ORDINANCE 1543, CAPITAL IMPROVEMENT NOTICE – SECOND READING AND ADOPTION.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1543 by title only. Mayor Sheldon opened Item 2 up for public comment. Hearing and seeing no public comment, Mayor Sheldon closed public comments. Mayor Sheldon called for comments from Council. Hearing and seeing none, Councilman Chester moved to approve Ordinance 1543. Councilman Casto seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**ITEM 3. RESOLUTION 21-83, OMNIBUS UPDATE TO PERSONNEL POLICIES, EFFECTIVE JANUARY 1, 2021.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-83 by title only. Mayor Sheldon opened Item 3 up for public comment. Hearing and seeing no public comments, Mayor Sheldon closed public comments. Mayor Sheldon noted this item was available. Councilman Casto moved to approve Resolution 21-83. Councilman Chester seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**ITEM 4. RESOLUTION 21-84, REVENUE CERTIFICATE ACCEPTING CERTAIN SEWER FACILITIES.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-84 by title only. Mrs. Myers described the purpose of the Resolution. Mayor Sheldon opened Item 4 up for public comment. Hearing and seeing no public comments, Mayor Sheldon closed public comments. Councilman Casto asked Director Schaeffer to clarify what qualifies someone for this revenue certificate. Director Shaeffer explained the 2-tier program and noted there was limited risk to the City. Mayor Sheldon noted this item was available to Council. Councilman Jarman moved to approve Resolution 21-84. Councilman Casto seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**ITEM 5. RESOLUTION 21-85, A&E PROFESSIONAL SERVICES AGREEMENT.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-85 by title only. Mrs. Myers described the purpose of the Resolution. Mayor Sheldon opened Item 5 up for public comment. Hearing and seeing no public comments, Mayor Sheldon noted this item was available to Council. Vice Mayor McConnell requested that bid scoresheets be included in City Council packets.

Councilman Chester moved to approve Resolution 21-85. Councilman Casto seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**ITEM 6. RESOLUTION 21-86, PURCHASE OF REPLACEMENT FILTER PANELS AND AUTHORIZING A BUDGET AMENDMENT.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 21-86 by title only. Mayor Sheldon opened Item 6 up for public comment. Hearing and seeing no public comments, Mayor Sheldon closed public comments. Mayor Sheldon noted this item was available to Council. Councilman Jarman asked if this was coming out of the utility fund. Vice Mayor McConnell discussed this item being proprietary and sole source. Discussion regarding this being an unbudgeted amount because of it being an emergency took place. Councilman Casto moved to approve Resolution 21-86. Councilman Jarman seconded the motion. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**ITEM 7. DISCUSSION ITEM – UTILITIES PRESENTATION.**

Mayor Sheldon introduced Director Shaeffer. Director Shaeffer presented the **attached** utilities update. Mayor Sheldon called for public comments. Hearing and seeing none, Mayor Sheldon closed public comments. Discussion regarding a gravity sewer and the 700 ac parcel next to Conservation Park being conveyed to the City for additional parking took place.

**ITEM 8. DISCUSSION ITEM – CITY COUNCIL’S APPOINTMENT TO THE ESTUARY PROGRAM POLICY BOARD FOR ST. ANDREW AND ST. JOSEPH BAYS.**

Mayor Sheldon reported Council was asked to have a member sit on the Policy Board of the St. Andrews and St. Joseph Bays Estuary Program. Mayor Sheldon opened this item up for public comment. Hearing and seeing none. Mayor Sheldon opened this item up for Council discussion. Councilman Casto noted that he felt that Councilman Chester would be a perfect fir and recommended Councilman Chester. Vice Mayor McConnell seconded Councilman Casto’s recommendation. All were in favor by a roll call vote (5-0).

Councilman Jarman	Aye
Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Mayor Sheldon	Aye

**CITY MANAGER REPORT**

Mr. O'Rourke provided a COVID update. Manager O'Rourke discussed the City's workforce impacted by the virus and encouraged employees who were able to work from home and masking in common areas of the building. Manager O'Rourke reported the Police Department would be closed to the public and staff would be restricted from attending meetings, including the City Council meeting.

**CITY ATTORNEY REPORT**

No report.


**COUNCIL COMMENTS**

Councilman Jarman asked Manager O'Rourke for an update on the request made by Mayor Sheldon and Vice Mayor McConnell on the schedule from Rec & Parks regarding youth sports. Manager O'Rourke reported he would have that report at the next meeting.

Vice Mayor McConnell discussed residents making investments and improvements to their properties on Front Beach Road across the right-a-way. Vice Mayor McConnell expressed concern that some residents may not be aware that the right-a-way was not their property and they may be wasting money. Discussion regarding permitting, right-a-way, and educating the public took place.

**With nothing further, Mayor Sheldon adjourned the meeting by unanimous consent at 10:12 AM.**

READ AND APPROVED this 8<sup>th</sup> day of April, 2021.

  
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Mark Sheldon, Mayor  
City of Panama City Beach, Florida

ATTEST:

  
\_\_\_\_\_  
Lynne Fasone, MMC  
City Clerk

\* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY JOINTLY AND CONCURRENTLY.

IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.