

RESOLUTION 21-04

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH HAGERTY CONSULTING FOR HURRICANE MICHAEL GRANT MANAGEMENT SUPPORT SERVICES IN THE NOT TO EXCEED AMOUNT OF \$400,000; AUTHORIZING A BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDS FOR THIS CONTRACT.

BE IT RESOLVED:

1. That the appropriate officers of the City are authorized to accept and deliver on behalf of the City that certain Task Order 2020-02 to the Professional Services Contract for Disaster Recovery Consulting Support, relating to Hurricane Michael recovery support services, for an amount not to exceed Four Hundred Thousand Dollars (\$400,000.00), in substantially the form attached and presented to the Council today, attached hereto as Exhibit A, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

2. The following budget amendment (#4) is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning October 1, 2020, and ending September 30, 2021, as shown in and in accordance with the attached incorporated Exhibit B, to reflect the expenditure of funds for the purposes stated herein.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 8th day of October, 2020.

CITY OF PANAMA CITY BEACH

By: 

Mark Sheldon, Mayor

ATTEST:



Lynn Fasone, City Clerk

Task Order 20-02 – CDBG-DR & HMGP Disaster Recovery Support

On November 8, 2018, the City Council of the City of Panama City Beach passed resolution 19-16 awarding Hagerty Consulting a time and materials (T&M) contract for Disaster Recovery Administrative Services and Federal Disaster Grant Management Consulting. The total value of that contract was \$250,000. In July 2019, the City Council increased the total value of the contract to \$796,240 to submit all Public Assistance grants and submit the six priority Hazard Mitigation Grant Program grant applications which was estimated at the time to be **\$6.5M** in grant funding.

Hagerty is seeking to increase the contract amount by **\$400,000: ~\$200,000** to develop applications under the Community Development Block Grant – Disaster Recovery Program, and **~\$200,000** to continue supporting the processing of the grant applications submitted under the 404 Hazard Mitigation Grant Program. Total not to exceed limit will be **\$996,240** if one of these services are approved, or **\$1,196,240** if PCB approves Hagerty's support for both grant funding programs.

Grant Management costs are provided under both 404 Hazard Mitigation Grant Program and CDBG-DR where the City can seek reimbursement for Hagerty's services.

Program	Estimates of Projects Submitted or Identified	Estimated Available Management Costs
404 Hazard Mitigation	\$31,501,618	\$1,683,826
CDBG-DR*	~\$50,749,235	~\$2,537,462
Estimated Total	~\$82,250,853	~\$4,221,288

*Application development for CDBG-DR is very much at the beginning stages. Hagerty will require additional time with Department Heads to discuss the scopes of work of each identified project to further determine eligibility under the CDBG-DR program and then more precisely define the scope which will produce a more accurate cost estimate.

Continued Work

Hurricane Michael HMGP

1. Respond to "Requests for Information" (RFIs) from FDEM and FEMA as they are sent. RFIs are standard practice to confirm information within the applications and answer any questions FDEM may have.
 - a. After project approvals, continued grant management, coordination with Department Heads during construction period, creation of draw down requests, respond to FDEM reporting requirements, and ensure compliance with other federal requirements.

CDBG-DR

1. Develop applications for CDBG-DR's Infrastructure Program and Voluntary Home Buy Out Program are due by November 30th, as directed by City Employees and as information is available.
 - a. Submit required documentation for Bay County October 13th deadline for Local Mitigation Strategy Committee Prioritization.
 - b. Respond to RFI's from DEO as they are sent, and as funding allows, support in initial grant management.

Additional HMGP Funding in the Future for Hurricane Michael

1. Work with Department Heads to identify new HMGP projects to add to the LMS List for Bay County. If funding under this task order allows, when a new application period is announced, Hagerty will develop the new applications for submission to FDEM.

EXHIBIT A

**CITY OF PANAMA CITY BEACH
BUDGET TRANSFER FORM BF-10**

No. BA # 4

FUND	GENERAL	ACCOUNT DESCRIPTION	APPROVED BUDGET	BUDGET ADJUSTMENT	NEW BUDGET BALANCE
TO	001-1300-513.31-60	Professional Other	95,000.00	400,000.00	495,000.00
TO	001-8100-999.96-00	Reserves Available for Expenditures	9,665,840.00	(400,000.00)	9,265,840.00
		Check Adjustment Totals:	9,760,840.00	0.00	9,760,840.00

BRIEF JUSTIFICATION FOR BUDGET ADJUSTMENT:

To appropriate funding for task order with Hagerty Consulting for Hurricane Michael support services

ROUTING FOR APPROVAL

_____ DEPARTMENT HEAD _____ DATE _____ CITY MANAGER _____ DATE
 _____ FINANCE DIRECTOR _____ DATE

EXHIBIT B