

RESOLUTION 21-19

**A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA;
APPROVING THE PURCHASE OF ONE POLICE UTILITY VEHICLE IN
THE AMOUNT OF \$19,762 FROM MCKIBBEN POWERSPORTS, INC;
AUTHORIZING A BUDGET AMENDMENT TO FUND THIS PURCHASE;
AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.**

WHEREAS, the City has received notification of award of the Florida Department of Law Enforcement, Edward Bryne Memorial Justice Grant. Grant Number 2020-JAGC-BAY-7-5R-051 for reimbursement towards the purchase of one Police Utility Vehicle in the amount of \$19,762; and

WHEREAS, a budget amendment is necessary to reflect the revenue to be received from the grant, and the expenditure of a like amount of funds for items requested in the grant agreement.

NOW THEREFORE BE IT RESOLVED by the City of Panama City Beach, Florida that:


1. The appropriate officers of the City are authorized to execute and deliver on behalf of the City that certain Agreement between the City and McKibben Powersports, Inc., relating to the purchase of one (1) 2021 Yamaha Viking 6 Seater in the total amount of Nineteen Thousand, Seven Hundred Sixty Two Dollars (\$19,762.00), on substantially the terms and conditions as set forth in the quote attached hereto as Exhibit "A" and presented to the Council today, with such changes, insertions, or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval.
2. The following budget amendment #7 is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning October 1, 2020, and ending September 30, 2021, as shown in and in accordance with the attached and incorporated Exhibit B, to reflect the revenue to be received from the Grant and its expenditure for the purposes stated therein.
3. This Resolution shall take effect immediately upon passage.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Council of the City of Panama City Beach, Florida, this 20th day of October, 2020.

CITY OF PANAMA CITY BEACH

By 
MARK SHELDON, MAYOR

ATTEST:


LYNNE FASONE, CITY CLERK

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Subgrant Recipient

Organization Name: City of Panama City Beach
County: Bay

Chief Official

Name: Mark Sheldon
Title: Mayor
Address: 17007 Panama City Beach Parkway
City: Panama City Beach
State: FL **Zip:** 32413-5225
Phone: 850-233-5100 **Ext:**
Fax:
Email: msheldon@pcbgov.com

Chief Financial Officer

Name: Holly White
Title: City Clerk
Address: 17007 Panama City Beach Parkway
City: Panama City Beach
State: FL **Zip:** 32413-5225
Phone: 850-233-5054 **Ext:** 2402
Fax: 850-233-5013
Email: hwhite@pcbgov.com

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Implementing Agency

Organization Name: Panama City Beach Police Department
County: Bay

Chief Official

Name: Drew Whitman
Title: Chief of Police
Address: 17115 Panama City Beach Parkway
City: Panama City Beach
State: FL **Zip:** 32413-2128
Phone: 850-233-5000 **Ext:**
Fax: 850-233-5013
Email: dwhitman@beachpolice.org

Project Director

Name: Richard McClanahan
Title: Captain
Address: 17115 Panama City Beach Parkway
City: Panama City Beach
State: FL **Zip:** 32413-5227
Phone: 850-381-5161 **Ext:**
Fax:
Email: rmccclanahan@beachpolice.org

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section Questions:

Question: If yes to either #1 or #2, describe each practice AND provide a copy of each law or policy to criminaljustice@fdle.state.fl.us.

Answer: Senate Bill 168

Question: Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with the Department of Homeland Security (DHS) or Immigration and Customs Enforcement (ICE)?

Answer: No

Question: Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?

Answer: Yes

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

General Project Information

Project Title: PCBPD POLICE UTILITY VEHICLE
Subgrant Recipient: City of Panama City Beach
Implementing Agency: Panama City Beach Police Department
Project Start Date: 7/1/2020 **End Date:** 6/30/2021

Problem Identification

The purchase of this equipment; "Police Utility Vehicle" will provide our officers with the much needed mobility when responding to emergency situations on the sandy portion of the beaches. We have numerous water rescue calls on the beach throughout the year. Currently, the Beach Police are limited in the number of vehicles available to access the sandy portion of the beaches. During the closure of the beaches due to the Corona Virus Covid-19 the City of Panama City Beach Police had to utilize Utility Vehicles from other departments within the City due to a limited number of Police Utility Vehicles. The Police Utility Vehicle proposed will also be able to be driving on roadways when needed. The normal demands in the summer months placed on the Panama City Beach Police Department (PCBPD) have been compounded by the ongoing pandemic and the fallout that has accompanied it. These circumstances have created a need to upgrade PCBPD capabilities for patrol in difficult terrain.

Currently the budget for the City of Panama City Beach does not have the resources to purchase a Police Utility Vehicle, grant funding will provide the assistance necessary to ensure the uninterrupted delivery of police services.

Project Summary (Scope of Work)

This Panama City Beach Police Department (PCBPD) will utilize grant funding to purchase a new off-road Police Utility Vehicle. It will be an essential part of our police department operations and would provide a much higher level of visibility and safety for our beach goers. The Police Utility Vehicle allows for up to six passengers giving officers an expanded field of observation and support for lost family members, swimmers in distress, beach violations, and monitoring social distancing measures. The Police Utility Vehicle would allow for a family member to accompany the officers when looking for their lost family members. It will also provide for relief support by having space for drinking water and other necessary water rescue and life saving equipment. This will allow officers to transition from the sandy beaches, into wooded areas not accessible to normal 4x4 police vehicles due to their size. The Police Utility Vehicle will also have the ability to maneuver through large crowds of people as well. The award of this grant money will help increase our ability to areas of our city otherwise unable to be patrolled by normal police 4x4 vehicles.

By the end of October 2020, quotes will be gathered, a vendor selected and a purchase order submitted for one (1) fully equipped Police Utility Vehicle. This vehicle will be ordered by the Project Director and upon delivery, will be assigned to a PCBPD officer and deployed for service in the field by the end of December 2020.

Documentation of deliverables must be maintained by the subrecipient and/or

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

implementing agency and made available for monitoring. Example documentation for the purchase of items and services include, but are not limited to procurement records (including quotes, competitive solicitation/bids, etc.), purchase orders, packing slips, delivery/receivable documents, invoices and proof of payment, etc.

Deliverables will be completed in accordance with the contractual agreement(s) between the subrecipient(s) and their vendor/provider. Minimum performance required for drawdown of funds includes the completion of at least one activity described above as attested to on the financial expenditure report.

All activities discussed in the scope of work or project deliverables are for the City of Panama City Beach Police Department Utility Vehicle upgrade.

Florida Department of Law Enforcement
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Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 0

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 13065

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: 5000

Question: What is the address of the location being used to provide services for this project?

Answer: 17115 Panama City Beach Parkway
Panama City Beach, Florida 32413

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Police Department/City Government

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: City Of Panama City Beach, State of Florida

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: No

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: No

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: No

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

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Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: NO

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: No

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: We attend Community Traffic Safety Team Meetings (CTST) once a month, conduct social media activities on a daily basis with important/emergent information, and we deliver food and toys to needy families twice a year; Thanksgiving and Christmas.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: We host an auxiliary police program and a citizens assisting police program (CAP).

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We host an auxiliary police program and a citizens assisting police program (CAP).

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: With the purchase of the Police Utility Vehicle the PCBPD will achieve greater mobility, life saving capabilities, and law enforcement presence. Additionally, this vehicle will allow officers to transition from the sandy beaches, into wooded areas not accessible to normal 4x4 police vehicles due to their size. The Police Utility Vehicle will also have the ability to maneuver through large crowds of people as well.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: No barriers are expected.

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Our agency is currently experiencing Covid-19 challenges which brought out the best in our officers and people from all over the country. We are proud of everyone and appreciate all of the support. We are proud of our Holiday Helpers Program, which supplies food and toys to many needy families. We continually receive funding from the JAG Program to help us fund much needed equipment each year.

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Once the Police Utility Vehicle purchase is made, the equipment will be put into official police service and used for greater off-road mobility, life saving capabilities, and law enforcement presence in Panama City Beach, Florida.

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Objectives and Measures

Objective: Equipment - Questions for all recipients purchasing Equipment, Supplies, and Technology Enhancements.

Measure: Equipment 1

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?

Goal: Yes

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General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596045116

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$19,770.00	\$0.00	\$19,770.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$19,770.00	\$0.00	\$19,770.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

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Budget Narrative:

The \$19,770.00 listed in the Operating Capital Outlay category includes all of the following:

- (1)one 2020 Utility Vehicle
- (1)one Windshield
- (1)one Metal Roof
- (1)one set of "Police" decals
- (1)one set of mirrors
- (1)one set of emergency lights and siren

The approximate total cost for the items listed in the above bundle will be \$19,770.00.

Total Grant Operating Capital Outlay Awarded: \$19,770.00

JAG funds will be used to pay for any applicable shipping or freight costs.

The City of Panama City Beach will pay any amount over the grant allocation.

The utility vehicle will come with a standard one year factory warranty.

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Section Questions:

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: Competitive Bid

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Today's Date : 10-9-2021

Proposal for POLICE UTV

McKibben Powersports of Lake Placid
614 U.S. 27 South
Lake Placid ,FL 33852

2021 Police UTV RFP

- **Category:**Admin
- **RFP Number:**10.14.2020
- **Start Date:**09/28/2020 4:00 PM
- **Close Date:**10/14/2020 10:30 AM

Enclosed is the proposal for our Bid to Furnish the City of Panama City Beach a 2021 Yamaha Viking 6 seater UTV in blue.

The Model # is YXC70VPXLG .

This model matches all of the required specifications under the bid guidelines.

We will also deliver the 2021 Yamaha Viking 6 seater to Panama City Beach with the UTV Emergency Lighting Equipment installed on the blue Yamaha Viking UTV.

The total price for the Proposal is \$19,762 including delivery to Panama city Beach FL.

If you have any questions feel free to contact me @ :

McKibben Powersports of Lake Placid

Dave Farina *Dave Farina*

Dave.farina@mckibbenps.com

Cell # 863-269-7755

McKibben Powersports of Lake Placid

Call Us first, for all of your Powersports needs.
PHONE (863) 699-2453

WWW.MCKIBBENPOWERSPORTSOFLAKEPLACID.COM

Corporate Office	614 U.S. 27 South Lake Placid, FL 33852	Address	614 U.S. 27 South Lake Placid, FL 33852
Direct	863-699-2453	Fax	863-699-2639

BID SHEET

DATE 9-Oct-20 PAGE 1 of 1

REQUESTING AGENCY: City of Panama City Beach

CONTACT PERSON: _____
PHONE NUMBER: _____

2021 Yamaha Viking 6 Seater UTV
886CC/AutoMatic/Dumpbed / EPS

MODEL: YXC70VPXLG Spec: _____
Unit will be in Blue.

BASE PRICE: \$13,990.00

OPTION #	DESCRIPTION	COST
<u>1XD-F83J0-V0</u>	<u>Fold Down Windshield</u> <u>Installed</u>	<u>\$559.00</u>
<u>FT-VIKE6ROOF</u>	<u>Metal Roof</u> <u>Installed</u>	<u>\$799.00</u>
	<u>Center Rear View Mirror</u> <u>Installed</u>	<u>\$98.00</u>
<u>1XD-F6204-V0-00</u>	<u>Left Side Mirror</u> <u>Installed</u>	<u>\$98.00</u>
<u>1XD-F6205-V0-00</u>	<u>Right Side Mirror</u> <u>Installed</u>	<u>\$98.00</u>
<u>Plastics</u>	<u>Swap to Blue plastics</u> <u>Installed</u>	<u>\$620.00</u>
	<u>UTV Emergency Lighting, Siren Equipment</u> <u>Installed</u>	<u>\$3,500.00</u>

TOTAL OF OPTIONS: \$5,772.00
EXTENDED WARRANTY: _____
SUB TOTAL \$19,762.00

TAX
FLORIDA REGISTRATION QTY 1 Each Tax Exempt Self Register = \$19,762.00

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes please feel free to contact me at any time, I will be happy to assist you.

Comments: Price Includes Delivery to Panama City Beach.
The unit delivered will be a 2021 Yamaha Viking 6 In Blue.

McKibben Motorsports of LP INC DBA McKibben Powersports of LP FEI #65-0495022

VEHICLE QUOTED BY: Dave Farina Outside Salesmanager 863-699-2453
"I Want to be Your Powersports Provider"
Dave.farina@McKibbenps.com

**CITY OF PANAMA CITY BEACH
BUDGET TRANSFER FORM BF-10**

No. BA # 7

FUND GENERAL	ACCOUNT DESCRIPTION	APPROVED BUDGET	BUDGET ADJUSTMENT	NEW BUDGET BALANCE
TO 001-2101-521.64-55	Machinery and Equipment Mach and Equip Grant	63,556.00	19,770.00	83,326.00
TO 001-0000-331.20-25	Federal Grant Edward Byrne JAG (1) UTV	0.00	(19,770.00)	(19,770.00)
	Check Adjustment Totals:	63,556.00	0.00	63,556.00

BRIEF JUSTIFICATION FOR BUDGET ADJUSTMENT:

To approve the award of Edward Byrne Memorial JAG program Grant # 2020-JAGC-BAY-7-5R-051 in the amount of \$19,770.00; to appropriate the grant funds for the purchase of the equipment contemplated in the grant; to authorize the purchase of said equipment from McKibben Powersports of Lake Placid in the amount of \$19,762.

ROUTING FOR APPROVAL

_____ DEPARTMENT HEAD _____ DATE _____ CITY MANAGER _____ DATE _____

_____ FINANCE DIRECTOR _____ DATE _____

EXHIBIT B