

The Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency, held on May 14, 2020.

ROLL

MAYOR MARK SHELDON

COUNCILORS:

PAUL CASTO

PHIL CHESTER

GEOFF MCCONNELL

MICHAEL JARMAN

CITY MANAGER:

TONY O'ROURKE

INTERIM CITY CLERK:

JO SMITH

CITY ATTORNEY:

AMY MYERS

Mayor Sheldon called the meeting to order at 9:00 A.M.

Councilman Casto gave the invocation and led the Pledge of Allegiance.

Mayor Sheldon read the Community Announcements.

The Minutes of the Special Meeting of March 23, Workshop of March 23, Regular Meeting of March 26, and Regular Meeting of April 9, 2020 were presented for approval.

Councilman Chester made the motion to approve the Minutes as written. Second was by Councilman Casto and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

Mayor Sheldon asked if there were any additions or deletions to the Agenda. Ms. Myers asked to table Regular Item #4, **Resolution 20-99, Condemnation of 111 and 113 Arnold Road**, until May 28th. There were no objections.

Councilman Chester made the motion to approve the amended Agenda. Second was by Councilman Casto and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)

Mayor Sheldon opened the Public Comments section at 6:05 P.M. and asked for comments. There were none. He closed the Public Comments section 6:06 P.M.

CONSENT AGENDA

ITEM 1 RESOLUTION 20-101, BID AWARD- MIDSIZE SWB CARGO VAN. "A Resolution of the City of Panama City Beach, authorizing the purchase of one SWB Cargo Van from Bozard Ford Company in the total amount of \$26,996 for the Utilities Department."

ITEM 2* RESOLUTION 20-106, BID AWARD- CRA STREET LIGHTING EVALUATION. "A Resolution of the City of Panama City Beach, Florida, approving an Agreement with Metro Power, Inc., for Street Lighting Evaluation in the amount of \$20,150."

ITEM 3* RESOLUTION 20-108, TASK ORDER #2020-01 ROADWAY DESIGN, FRONT BEACH ROAD SEGMENT 4.2, FBR CRA. "A Resolution of the City of Panama City Beach, Florida, approving Task Order #2020-01 for Roadway Design of the Front

Beach Road Community Redevelopment Plan Project Segment 4.2 in the amount of \$1,551,128.46; authorizing execution and providing an immediately effective date.”

ITEM 4* RESOLUTION 20-105, FDOT LAP AGREEMENT FOR PORTION OF ALF COLEMAN ROAD. “A Resolution of the City of Panama City Beach, Florida, approving a Local Agency Program Agreement with the State of Florida Department of Transportation relating to funding for the construction of pedestrian and roadway improvements on a portion of Alf Coleman, in the basic amount of \$519,819.”

Ms. Smith read the Consent Agenda by titles.

Councilman McConnell made the motion to approve the Consent Agenda. Second was by Councilman Jarman and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

AMENDED REGULAR AGENDA- DISCUSSION/ACTION

ITEM 1 RESOLUTION 20-102, COUNCIL MEETING PROCEDURES AND CODE OF CONDUCT. Ms. Myers read Resolution 20-102 by title. The Mayor asked for comments.

- 1 Mr. Burnie Thompson. Mr. Thompson said the speaker cards had been burdensome and he asked the Council to repeal Resolution 17-99 in total.
- 2 Mr. Frank Sewell. Mr. Sewell echoed Mr. Thompson’s comments and that it was a pleasant atmosphere.
- 3 Ms. Debbie Ward. Ms. Ward said there had been four emails which were not in favor of the speaker cards.

Councilman McConnell agreed that the speaker cards were useless and should be discontinued. Councilman Casto concurred. Councilman Chester said the speaker cards assisted with the Minutes. Councilman Jarman said the cards were merely an organizational tool. Mayor Sheldon said he agreed that the cards were a burden, and now the Council would start a new code of conduct, being respectful and open.

Councilman McConnell made the motion to approve amended Resolution 20-102, removing the speaker cards. Second was by Councilman Jarman and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 2 RESOLUTION 20-103, COVID-19 RELATED MEASURES. Ms. Myers read Resolution 20-103. The Mayor called for comments and there were none, and no emails per Ms. Ward.

Mr. O’Rourke recommended May 16th for opening Frank Brown Park soccer. He said the TDC was working on their protocols to apply universally. He said Staff planned to begin reintroducing the summer programs for the kids with ten or less people, bringing some normalcy. The kiddie pool and open swim were still prohibited, only lap swimming open. For the Summer Concert Series, the City did not want large venues at this time. The City was fortunate with no employees being tested positive. He said some Staff was still teleworking and may continue and would leave that up to individual departments. Mr. O’Rourke said virtual meetings would cease July 7th. He said South Pier Park Road would be closed to reduce the cruising congestion and it had been well received.

Councilman Chester asked if the Police or Fire Departments had any concerns about closing South Pier Park Drive. There were none. Regarding the fields, he asked about insurance. Mr. Ponek replied the TDC took care of the tournaments and we required insurance when the fields were reserved. Councilman Chester said there were good plans in place with Mr. Ponek and the TDC working together.

Councilman Casto suggested a nice sign at the South Pier Park Drive closure instead of the ugly cones. Mr. O’Rourke said that was a good idea.

Councilman McConnell asked about the league play at the Park and if the games could be started when the fields opened.

Mayor Sheldon agreed that he wanted the softball and baseball season with one field set aside for youth games. He urged Mr. Ponak to be creative for the youth of the community.

Councilman Jarman asked about the proposed June 1st date. Mr. O'Rourke said because of the spectators and not allowing as many as in the past.

Mayor Sheldon said it seemed like a good plan and that it was great to see people in City Hall. He said he was comfortable with the current hospital stats from the virus.

Councilman McConnell made the motion to approve Resolution 20-103 with June 1st dates. Second was by Councilman Chester and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 3* RESOLUTION 20-104, FDOT MEMORANDUM OF UNDERSTANDING RELATED TO RIGHTS OF WAYS TRANSFERS. Ms. Myers read Resolution 20-104 by title. The Mayor called for comments from the audience.

1 Mr. Tom Robinson. Mr. Robinson asked if FDOT would have any say in the construction.

There were no other audience comments, no online comments or emails per Ms. Ward.

Mr. O'Rourke said this Resolution only dealt with maintenance, not construction. Mayor Sheldon asked Mr. David Campbell to elaborate.

Mr. Campbell said the City had been acquiring the rights of ways for Bay Parkway and had asked FDOT for the relatively simple agreement for exchange. Bay Parkway was being built to FDOT standards. He continued that this would limit review time and help the CRA.

Councilman McConnell made the motion to approve Resolution 20-104. Second was by Councilman Jarman and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 4* RESOLUTION 20-99, AUTHORIZING CONDEMNATION OF FRONT BEACH ROAD SEGMENT 3 RIGHT OF WAY AT 111 AND 113 ARNOLD ROAD. Tabled.

ITEM 5* RESOLUTION 20-110, TASK ORDER #2020-02 TO MSA WITH DEWBERRY ENGINEERS, INC., FOR POST DESIGN SERVICES, ALF COLEMAN PROJECT, FBR CRA. Ms. Myers read Resolution 20-110 by title. The Mayor called for audience comments; there were none. There were no online comments or emails received per Ms. Ward.

Mr. Campbell said Ms. Kathy Younce had submitted and received a grant for the sidewalk design, and this would improve drainage connections. He spoke of FDOT funding raising the roadway and improvements for turning into Lowe's. Councilman Casto said the roadway would not be widened to a four-lane.

Mayor Sheldon asked about additional employees to do the work in-house and Mr. O'Rourke replied the firm was hired due to the complexity of the project.

Councilman Casto made the motion to approve Resolution 20-110. Second was by Councilman Chester and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 6 RESOLUTION 20-107, BAY PARKWAY PHASE 2 MITIGATION AGREEMENT. Ms. Myers read Resolution 20-107 by title. Mayor Sheldon asked for audience comments; there were none. There were no online comments nor any emails

per Ms. Ward. Ms. Jenkins had no comments. Councilman Jarman said this was merely a trade.

Councilman McConnell made the motion to approve Resolution 20-107. Second was by Councilman Chester and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 7 RESOLUTION 20-100, BID AWARD- CONSERVATION PARK 2020 TRAIL STABILIZATION PROJECT. Ms. Myers read Resolution 20-100 by title. The Mayor called for audience comments; there were none. There were no online comments nor any emails received per Ms. Ward.

Mr. Shortt explained the lowest bid was so low, it allowed the opportunity to stabilize other areas, almost double the amount of work. The contractor agreed to the additional tasks.

Councilman McConnell made the motion to approve Resolution 20-100. Second was by Councilman Chester and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 8 BOARD APPOINTMENTS. The Mayor called for audience comments and there were none. There were no online comments nor any emails received per Ms. Ward.

A. PLANNING BOARD. The Mayor said ballots were in front of each Council member for their vote. The Council made their selections and Ms. Smith tabulated and announced the results as follows; three (3) votes for Mr. Reginald Johns, one (1) vote for Ms. Rhonda Davis-Ross, and one (1) vote for Ms. Erin Simmons.

COPIES OF SIGNED BALLOTS FOR THE PLANNING BOARD APPOINTMENT ARE ATTACHED TO AND BECOME AN OFFICIAL PART OF THESE MINUTES.

B. EMERALD COAST REGIONAL COUNCIL (FORMERLY WEST FLORIDA REGIONAL PLANNING COUNCIL).

Councilman Casto made the motion to appoint Councilman Jarman to the ECRC. Second was by Councilman Chester and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

C. AUDIT COMMITTEE. Mayor Sheldon said he would defer to Councilman Jarman for a choice since it was a four-member Board. Councilman Jarman chose Mr. Cameron Skinner. Councilman McConnell said his earlier appointment this year had to resign, so he chose Mr. Jeremy Hinton to be on the Audit Committee.

Councilman Jarman made the motion to approve the two appointments. Second was by Councilman Casto and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

D. HALF CENT SALES TAX CITIZENS OVERSIGHT COMMITTEE (MAYOR AND WARD 4). Mayor Sheldon chose Mr. Chris Jennings. Councilman Chester chose Mr. David Scruggs. Councilman Jarman chose Mr. Doug Gilmore. The Council accepted the nominations.

ITEM 9 ORDINANCE 1518, MILITARY OVERLAY AMENDMENT, FIRST READING, PUBLIC HEARING. Ms. Myers read Ordinance 1518 by title. Mayor Sheldon opened the Public Hearing at 6:52 P.M. and called for audience comments. There were none. He called for online comments and there were none. Ms. Ward confirmed she had received no emails. The Mayor closed the Public Hearing at 6:53 P.M. Mr. Leonard had no comments.

Councilman McConnell said this was critical for national security.

Councilman Jarman made the motion to approve Ordinance 1518. Second was by Councilman McConnell and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 10 RESOLUTION 20-109, FINANCE MANAGEMENT POLICIES. Ms. Myers read Resolution 20-109 by title. The Mayor called for audience comments; there were none. There were no online comments nor any emails received per Ms. Ward.

Ms. White gave a brief overview, explaining being public stewards and transparency. She spoke of the upcoming new website and creating an easier to understand pictorial presentation of the budget, and this was the policy on how to get there, the first step.

Councilman McConnell asked if this should be tabled to allow input from the Finance Management Advisory Committee first. Discussion ensued concerning the 25% reserve. Mayor Sheldon recommended moving forward as this would be the roadmap. Councilman McConnell made suggestions for revisions concerning the audit process, temporary positions, and inventory. Mayor Sheldon said he appreciated the work of Ms. White. Ms. Myers said she would bring the super majority vote portion of the discussion back to Council.

Councilman Casto made the motion to approve Resolution 20-109. Second was by Councilman Chester and the motion passed by unanimous roll call vote recorded as follows:

Councilman Casto	Aye
Councilman Chester	Aye
Councilman McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 11 CREATION OF NEW COMMITTEES- DISCUSSION.

A. CRA OVERSIGHT COMMITTEE

B. FINANCIAL MANAGEMENT ADVISORY COMMITTEE

C. ECONOMIC DEVELOPMENT COMMITTEE

Mayor Sheldon called for audience comments; there were none. There were no online comments nor any emails received by Ms. Ward.

Mr. O'Rourke said these committees were not restricted to only City residents. He said these Committees would raise the trust and bring transparency and value to the City. He continued that these Committees would be advisory but would have clear missions, mandates, assignments, responsibilities and roles. The new members would be trained on the Open Meeting laws and the Sunshine Laws. Individual Council members would be chosen as liaison to each Committee and twice per year, the Chair would come to the City Council to report.

Councilman McConnell suggested doing one Committee at a time, then 30-45 days later another Committee. The Mayor said he felt there was a need and recommended sooner than later. Councilman McConnell spoke of the burden on staff with the training and agendas. He said there was a lot of work to be done in the next six months. Councilman Jarman said the monthly spacing would not be detrimental. Both Councilman Casto and Chester agreed with spacing the Committee creations.

Councilman McConnell suggested the Financial Management Advisory Committee be created first. Councilman Jarman suggested the CRA second.

Mr. O'Rourke suggested the Financial Management Advisory Committee be on the May 28th Agenda, and the CRA on June 28th. Ms. Myers said the tasks would need to be included in the Resolution creating the Committees.

ITEM 12 WATER SUPPLY REDUNDANCY PLAN- DISCUSSION. The Mayor called for audience comments; there were none. There were no online comments nor any emails received per Ms. Ward.

Mr. Shortt presented a powerpoint presentation with a brief history of the City and that 60 years ago, there was no municipal running system. With the four municipalities being combined, the decision was made for Bay County to let the City have the franchise to provide water to the entire beach and eventually do away with the old well system. Mr. Shortt talked about the County improving its lines, especially the one under Hathaway Bridge.

Mr. Shortt identified the one water line going down SR79 which supplies 60% of the island's water. The recent leak was at the worst possible location. He said the contractor struggled to repair the leak without shutting the water off to the customers. He spoke of the interconnection with all the lines and difficulties shutting off water when leaks occurred.

He spoke of a proposed 20" water line on the other side of SR79, which would allow extra time for repairs to be made on the existing pipe if necessary, about a \$4.7 Million Dollar project. He said with the change in reserves, the \$4.7 Million Dollars could be spent without incurring new debt if the Council directed. He said it was currently in the budget for FY20-21. He said the system was getting too large to rely on one pipe. He said we were the largest utility in the County, and 50% of the County's production came to the City.

Councilman McConnell asked if this was included in the five-year plan. Mr. Shortt replied affirmatively. He said because the CRA was being accelerated, some of the utility projects were being moved forward. Discussion ensued concerning additional storage tanks and the balancing act of storing chlorinated water.

ITEM 13 LIFEGUARD PARTNERSHIPS-DISCUSSION. The Mayor called for audience comments; there were none. There were no online comments nor any emails received per Ms. Ward.

Fire Chief Couch said he had reached out to several beachside businesses for public/private partnerships but all were on holding patterns due to the economy. He spoke of the 50/50 split with the City supplying the capital items and private industry paying for the guards. Unfortunately, no businesses were coming forward due to the economy.

Mayor Sheldon recommended sending out an RFP to all businesses to see who would be interested. Councilman McConnell said that was a great idea.

Regarding beach bonfires, the County had entered into a no-burn. Chief Couch spoke of the illegal burns and with it being extremely dry, it was not worth the risk. He spoke of the South Walton fire and our department responding, and other fires occurring now.

ITEM 14 STRATEGIC PLAN-DISCUSSION. The Mayor called for audience comments; there were none. There were no online comments nor any emails received per Ms. Ward.

Mr. O'Rourke spoke of this being a blueprint, a roadmap. He spoke of the focus groups, less than ten people each. He explained about the strategic planning, working towards a plan. He spoke of community engagement, committed to see it through. He proposed hosting smaller focus groups, a positive experience. The Council would supply ten to twelve people who would be interested in participating and being involved with these groups. He spoke of an aggressive schedule, with the first meeting tentatively June 12th, rather sooner than later. He said these groups would help drive the Council's decision-making both long-term and short-term.

Mr. O'Rourke spoke of the areas for the focus groups, SWOT, the government's role in this community, core values, the mission, and the priorities. He elaborated at length. He said the budget should be driven by the strategic plan, projected out five years and the Council's priorities.

Mayor Sheldon said that was his biggest platform and added priorities into the SWOT section.

ITEM 15 CITIZEN SURVEY RFP-DISCUSSION. The Mayor called for audience comments; there were none. There were no online comments nor any emails received per Ms. Ward.

Mr. O'Rourke said this survey would help the citizens evaluate the City's current services, their quality of life, community engagement, the economy, recreation, and makeup. He said the survey would go to approximately 1500 households and allow other citizens to take the survey online. This would also allow the opportunity to create customized policy questions, especially from the new Council members. Councilman Jarman had mentioned questions about the broadband and garbage services. The Mayor had asked about interest in charter schools and STEM program.

Mr. O'Rourke said the City would issue a RFP and the firm chosen would create the survey and Staff would bring it back to Council for review, to add or delete questions. The final product would be brought back for Council review before issuance,

Mayor Sheldon asked the cost for this survey. Mr. O'Rourke said it would be relatively small, approximately \$15,000, budgeted through the Operating Reserves. The Mayor said this along with the Strategic Plan would supply good data going forward.

CITY MANAGER REPORT

Mr. O'Rourke said last week, the Mayor wrote a letter to the Governor concerning short-term rentals. He said he felt it was important for the Mayor to be granted the ability to communicate with other government officials on matters that were time-sensitive. He said the communication would then come back to the Council for ratification, after keeping in mind the best interests of the community.

Mr. O'Rourke said shade structures were being installed at Frank Brown Park and would be a significant enhancement for the Park.

CITY ATTORNEY REPORT

Ms. Myers said the City requested and received an approximately One Million Dollar appropriation for Bay Parkway and she requested permission to draft a letter to the Governor in support of that appropriation this week. The Council members agreed. The Governor's Executive Order for virtual meetings expires July 7th so tentatively the July 9th meeting would be back to normal.

COUNCIL COMMENTS

Councilman Casto thanked Chief Couch and the Fire Department for their assistance with the recent wildfire. Councilman Chester echoed those thanks.

Councilman McConnell said the response to the Census had been poor and asked for the community to respond. He said he hoped to have another of his Townhall meetings in August. He thanked Mr. Ponek for the shade improvements at the Park.

Councilman Jarman thanked Chief Couch and praised the Fire Department for the mutual aid call. He said he looked forward to the strategic planning.

Mayor Sheldon agreed with Councilman McConnell on the importance of the Census. He also asked for more bike racks at the beach accesses. Related to short-term rentals, the City did not have the ability for enforcement. He suggested looking at our parking lots and carving out spaces for the residents.

With nothing further, the meeting was adjourned at 8:16 P.M.

**** ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY JOINTLY AND CONCURRENTLY.**


READ AND APPROVED this 25th of June, 2020.

IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.



Mayor

ATTEST:



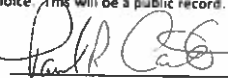
Interim City Clerk

BALLOT

PLANNING BOARD APPLICANTS

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- ED BENJAMIN
- MATT BUSH
- RHONDA DAVIS-ROSS
- STEVEN DRAPER
- AL FEINSTEIN
- REGINALD JOHNS
- KEN MCVAY
- REX REID
- THOMAS ROBINSON
- ERIN SIMMONS
- WILLIAM STROUPE
- EDDIE VALLE

Mark an "X" for your choice. This will be a public record.



Signature 5/14/20

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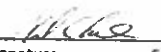

Signature 5/14/20

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