

# SPECIFICATIONS

## Mini Excavator Parks and Recreation

CITY OF PANAMA CITY BEACH, FLORIDA

January 10, 2019

# NOTICE TO RECEIVE SEALED BIDS

## Mini Excavator

January 10, 2019

The City of Panama City Beach hereby solicits sealed bids for a Mini Excavator.

Sealed bids must be received by **January 23, 2019 at 10:10 AM at the City of Panama City Beach City Hall Annex, 110 S Arnold Rd., Panama City Beach, Florida 32413** and will be opened and publicly read immediately thereafter. All Bids shall be submitted in an envelope clearly marked "Sealed Bid- Panama City Beach –**Mini Excavator.**"

Copies of the specifications may be obtained from the Parks & Recreation Office at Frank Brown Park or on the City's website [www.pcbgov.com](http://www.pcbgov.com). The point of contact for obtaining specifications is Cheryl Joyner, email address [cjoyner@pcbgov.com](mailto:cjoyner@pcbgov.com). No specifications will be issued to suppliers later than seventy-two (72) hours prior to the time indicated above for receiving bids.

Bids must be submitted upon the standard form contained in the Specifications.

The City reserves the right to reject any and all bids and to waive any informality in bids received. All bidders shall comply with all applicable state and local laws concerning licensing, registration, and regulations of businesses in the state of Florida.

All Bids shall be firm for a period of 60 days after opening.

# **BID PROPOSAL FORM**

TO: City of Panama City Beach, Florida

SUBMITTED: \_\_\_\_\_, 2018.

## **Mini Excavator**

The Undersigned, as Bidder, hereby declares that they have examined the bid specifications and informed themselves fully in regard to all conditions pertaining to the proposal submitted.

The Bidder proposes and agrees, if this proposal is accepted, to provide the listed equipment to the **City of Panama City Beach** for the proposed amount, in full and complete accordance with the shown, noted, described and reasonably intended requirements of the specifications to the full and entire satisfaction of the City of Panama City Beach, Florida.

**BID AMOUNT:** \_\_\_\_\_

**BY:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**SIGNATURE – (Confirming all information above is correct)** \_\_\_\_\_

# Mini Excavator

## City of Panama City Beach, Florida

### **PART 1 –SPECIFICATIONS**

Specifications: The following specifications are intended to define the level of quality and performance of the requested equipment. Equipment offered shall be of equivalent dimensions, quality, and performance. The offered equipment shall provide the following or equivalent features as noted hereinafter.

- EPA Final Tier Emission Compliant. DOC+DPF Exhaust After Treatment
- High Capacity Radiator
- High Capacity Fuel Filters
- LCD informational display (canopy)
- Sealed Rocker switches
- 12 Volt System with 40-amp Alternator
- Halogen Work Lights: Boom and Side Cover
- Travel Alarm
- Horn
- Triple Flanged Track Rollers
- Automatic Load Sensing 2 Speed Travel
- High Torque Planetary Final Drive
- ROPS/TOPS/OPG (ISO 10262 Level 1) Four Post Canopy
- High Back Suspension Seat
- Adjustable Arm Rests
- 2" Retractable Seat Belt
- Variable Displacement, Open Center Hydraulics
- High Capacity Hydraulic Oil Cooler
- Large Hydraulic Reservoir with Fluid Level Sight Gauge
- Cushioned Boom, Arm, And Swing Cylinders
- Main Boom Cylinder Guard
- Hydraulic Pilot Controls
- Pattern Change Valve (ISO or SAE)
- Pilot Accumulator
- Long Arm with Integrated Thumb Mount
- Dual Pin Position Bucket
- Mechanical Bucket Quick Coupler
- Main Pin Hydraulic Thumb
- Operating Weight -Canopy 8570 lbs.

### PART 3 – DATES

1. Sealed Proposals Due Wednesday January 23<sup>rd</sup>, 2019 at 10:10 AM at City Hall Annex, 110 South Arnold Road, Panama City Beach
2. Proposals will be opened at 10:10 am at that same time and place;
3. City Council Approval February 14, 2019.
4. Equipment Purchase will be awarded on February 15, 2019.
5. Delivery of Equipment must be by June 1, 2019.

### PART 4 – LIST OF RFP EXHIBITS

#### EXHIBIT A

Certificate of Tax Exemption



FLORIDA

## Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 10/15

Certificate Number 65-80126464700-9	Effective Date 05/31/2017	Expiration Date 05/31/2022	Exemption Category MUNICIPAL GOVERNMENT
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This certifies that

CITY OF PANAMA CITY BEACH  
110 S HIGHWAY 79  
PANAMA CITY FL 32413-2140

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



FLORIDA

## Important Information for Exempt Organizations

DR-14  
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.