

**RESOLUTION 19-23**


A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH AMERICAN TENNIS COURTS, INC. RELATED TO THE PANAMA CITY BEACH PARKS AND RECREATION MULTI-FACILITY RESURFACING PROJECT IN THE AMOUNT OF \$143,666.

**BE IT RESOLVED** that the appropriate officers of the City are authorized but not required to accept and deliver on behalf of the City that certain Agreement between the City and American Tennis Courts, Inc., relating to the resurfacing of tennis courts, basketball courts, pickleball courts, and shuffleboard courts at Frank Brown Park, Lyndell Center, Scotts Field Park, and Maggi Still Park, in the basic amount of One Hundred Forty-Three Thousand, Six Hundred Sixty-Six Dollars (\$143,666.00), in substantially the form of the quote attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

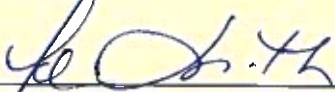
**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED** in regular session this 13<sup>th</sup> day of December, 2018.

**CITY OF PANAMA CITY BEACH**

By:   
Mike Thomas, Mayor

**ATTEST:**

  
Jo Smith, City Clerk



**PROPOSAL FORM**

TO: City of Panama City Beach, Florida

SUBMITTED: November 20 2018.

**Parks and Recreation Multi-Facility Resurfacing Project**

The Undersigned, as Bidder, hereby declares that they have examined the proposal specifications and informed themselves fully in regard to all conditions pertaining to the equipment to be supplied.

The Bidder proposes and agrees, if this proposal is accepted, to contract with the City of Panama City Beach for the lump sum price listed, to furnish all labor, materials and supplies to install free and clear the Parks & Recreation Multi-Facility Resurfacing Project in complete accord with the described and reasonably intended requirements of the Request for Proposals to the satisfaction of the City, with a definite understanding that no additional money will be allowed for any corrections or additions. Payment in full will be made to the Bidder within 30 days of delivery and completion of installation acceptable to the City. The Bidder further proposes and agrees to complete the Multi-Facility Resurfacing Project by February 15, 2019, with liquidated damages thereafter of \$300.00 per day.

Purchase will be made under terms and conditions specified by City in its form of a Purchase Order. If a deposit is required, it must be specified below. Final payment, in readily available funds, will be made upon acceptance by the City of strictly conforming goods after delivery and install. Strict adherence to design and specifications issued by the City or subsequently accepted in writing by the City will be required.

**ADDENDUM ACKNOWLEDGMENT:** (Only if addendums have been provided). I, the undersigned bidder, hereby acknowledge receipt of the following addenda: Addendum No. 1 Addendum No. 5.

**SUMMARY DESCRIPTION AND LUMP SUM PRICE:**

Summary description of the products and installation proposed:  
Met Titan Trax Xtreme Air Court

Note: A detailed description of the products to be used for all resurfacing projects and an installation method/sample of the product to be used for the Miracle League Field to be included with this Proposal.

Lump sum price for the Parks and Recreation Multi-Facility Resurfacing Project:

\$ 143,666.00

Specify terms of any deposit or write "none required": None

Name of SUPPLIER: American Tennis Courts, Inc

ADDRESS: 1272 Boltons Branch Pt CITY: Mobile STATE: AL ZIP: 36606

EMAIL ADDRESS: jeff@americanTennisCourts.net PHONE: 251-476-4714

References: Please list 3 successful Resurfacing installs of the unit you propose for the Miracle League Field:

Name	Location	Address or Email	Phone Number
<u>Heron's Forest</u>	<u>Tallahassee, FL</u>	<u>shawna@perdidoland.com</u>	<u>850-492-2000</u>
<u>Morgan's Beach</u>	<u>Gulf Shores, AL</u>	<u>mikeboan@coastlinegmt.com</u>	<u>251-948-7001</u>
<u>Pine Park Port</u>	<u>Panama City Beach, FL</u>	<u>gma@ppa.info</u>	<u>850-234-9994</u> <u>ext. 302</u>

SIGNATURE - (Confirming all information above is correct) [Signature]

Print Name: Jeffrey Nichols and Print Title President

B

# REQUEST FOR PROPOSALS

## PANAMA CITY BEACH PARKS AND RECREATION MULTI-FACILITY RESURFACING PROJECT

CITY OF PANAMA CITY BEACH, FLORIDA

November 6, 2018



# **NOTICE OF REQUEST FOR SEALED PROPOSALS**

## **Parks & Recreation Multi-Facility Resurfacing Project**

The City of Panama City Beach hereby solicits sealed proposals for the Parks & Recreation Multi-Facility Resurfacing Project which must be reasonably equivalent to the certain specifications and requirements set forth by the City in connection with this Notice.

Sealed proposals will be received until **2:00PM Central Daylight Time, December 4<sup>th</sup>, 2018**, at the City of Panama City Beach City Hall Annex, 110 S Arnold Road, Panama City Beach, Florida 32413 and will be opened and publicly read immediately thereafter. All Bids shall be submitted in an envelope clearly marked "Sealed Bid- Panama City Beach – Parks and Recreation Multi-Facility Resurfacing Project".

Copies of the specifications may be obtained from the Parks & Recreation Office at 16200 PCB Parkway or on the City's Website at [www.pcbgov.com](http://www.pcbgov.com). The point of contact for obtaining specifications is Cheryl Joyner, email address [cjoyner@pcbgov.com](mailto:cjoyner@pcbgov.com). No specifications will be issued to suppliers later than seventy-two (72) hours prior to the time indicated above for receiving bids.

Proposals must be submitted upon the standard form contained in the Specifications with such attachments as may be authorized there.

The City reserves the right to (1) reject any and all bids and to waive any informality in bids received, and (2) to award the contract to a bidder other than the lowest bidder should it find that the lowest bidder does not offer the reliability, quality of service or product afforded by such other bidder. Where a bid other than the lowest bid is taken, the City Council will state the reasons upon which such award was made. All bidders shall comply with all applicable state and local laws concerning licensing, registration, and regulations of businesses in the state of Florida.

All Bids shall be firm for a period of 60 days after opening.

END.

## Parks & Recreation Multi-Facility Resurfacing Project

### PART 1 - GENERAL SPECIFICATIONS

This is a Low Bid Project.

A. The scope of work entails the preparation and installation of the following projects:

1. **Miracle League Field** – To use the NGI Titan Trax Xtreme Air Court material or similar product that meets all of the specs on Attachment C. If proposing a *different material*, bidder must explain the reasons why this different material should be used in detail and list the benefits for the facility by using this material. After surfacing is laid down, to apply two (2) coats of Acrytech Acrylic Resurfacer in accordance with manufacturer's direction at a rate of not less than .04-.06 gallons per square yard (32-48 gallons for 800 square yards). Dilution rate will not exceed 1 part water and 2 parts concentrate.

The third coat should be Acrytech Color Concentrate in accordance with the manufacturer's directions at a rate of not less than .03 - .06 gallons per square yard (24 - 48 gallons for 800 square yards). Dilution for this texture coat shall be 2 parts concentrate, 1 part water, and one part sand. Color: Dark Green Outfield Area/Brown Dirt Area

The final Finish Coat of Acrytech shall be applied as directed by the manufacturer at a rate of not less than .03 - .06 gallons per square yard (24 - 48 gallons for 800 square yards). Dilution for this texture coat shall be 2 parts concentrate, 1 part water, and one part sand.

**Color:** Dark Green Outfield Area/Brown Dirt Area, similar color match to all other baseball fields in the Frank Brown Complex.

**Striping of Miracle Field:** Striping shall be White lines conforming to Tee-Ball specifications and be Acrytech Textured Line Paint (100% acrylic latex) applied by brush using masking.

2. Resurfacing & Striping of the Lyndell Conference Center Outside Pickleball Courts-
3. Resurfacing & Striping the Scotts Field Park Outside Basketball Court –
4. Resurfacing & Striping of the Frank Brown Park Outside Basketball Court –
5. Resurfacing & Striping of the Frank Brown Park Outside Shuffleboard Court-
6. Resurfacing & Striping of the Maggi Still Park Outside Shuffleboard Court-
7. Only 3 Scratch repairs on Frank Brown Park Tennis Courts-

B. When preparing for each Resurfacing Project, thoroughly clean and pressure wash the surface utilizing a pressure washer with at least 3500 psi. Areas of algae, dirt, sand, delaminating surface material, etc. should be removed.

All low areas must be leveled to within 1/8" with American Patch Binder. Mix 100 lbs. silica sand with 2 gallons of Portland Cement and add Binder until desired consistency is achieved.

Over the Asphaltic Surface Course, apply one (1) coat of Premier Sports Acrylic Resurfacer in accordance with the manufacturer's directions at a rate of not less than .04 - .06 gallons per square yard (32 - 48 gallons for 800 square yards). Dilution rate will not exceed 1 part water, 2 parts Premier Sports Resurfacer and one part sand.

The second coat should be Premier Sports Color Concentrate (color: Blue/Light Green) in accordance with the manufacturer's directions at a rate of not less than .03 - .06 gallons per square yard (24 - 48 gallons for 800 square yards). Dilution for this texture coat shall be 2 parts Premier Sports concentrate, 1 part water, and one part sand.

The final coat of Premier Sports Color Concentrate (color: Blue/Light Green) shall be applied as directed by the manufacturer at a rate of not less than .03 - .06 gallons per square yard (24 - 48 gallons for 800 square yards). Dilution for this texture coat shall be 2 parts Premier Sports concentrate, 1 part water, and one part sand.

White lines conforming to U.S. Tennis Association specifications shall be laid out and Premier Sports Textured Line Paint (100% acrylic latex) applied by brush using masking tape or template.

- C. All Cracks and repairs should be filled and leveled with American Patch Binder. All low areas and paving seams must be leveled to within 1/8" with American Patch Binder. Mix 100 lbs. silica sand with 2 gallons of Portland Cement and add Binder until desired consistency is achieved.
- D. **Colors of all Basketball Courts, Pickleball Courts and Shuffle Board Courts will be Blue and Green. Same colors of the existing Basketball Court/Tennis Courts at Frank Brown Park.** Striping of courts shall be White lines and be a Acrytech Textured Line Paint (100% acrylic latex) applied by brush using masking tape or templates. See Attachment B.

**General:**

Materials specified for the Color System shall be delivered F.O.B. to the site in sealed, painted containers, properly labeled with Manufacturer's labels, and stenciled with the proper batch code number. Products packaged or labeled in any other manner will not be accepted. Mixing with clean fresh water shall only be done at the job site. Spreading rates are based upon material prior to mixing with water as directed.

Upon completion, the Contractor shall remove all containers, surplus materials and debris, and leave the site in a clean and orderly condition acceptable to the Owner.

- E. **Color of the Miracle League Field will be a Baseball Field Color. Dark Green outfield area, Brown Dirt color for the infield area and dugouts with white foul lines, batters boxes, pitching rubber and bases.**
- F. Miracle League Field will be measurements of a Tee-Ball Field Attachment B.
- G. **Shuffleboard Courts-** Resurface (2) two total courts. One court is located at Frank Brown Park and one court is located at Maggi Still Park in Panama City Beach. Each Court will require cracks repaired. The court at Frank Brown Park will require concrete repairs on the back edge of each side of the court for a smooth transition. The contractor is responsible for all dimensions, smooth court surface/final coats of surfacing to the standards of National Shuffleboard Association.



- H. Provide a 1 year Warranty starting on March 1, 2019 on labor, materials & workmanship on all surfacing projects and a 5 year Warranty on the NGI TitanTrax Xtreme Air Court material or similar product on the Miracle League Field. See Attachment C
- I. The City is tax exempt and a copy of certificate of exemption is attached as Exhibit A.
- J. After the project is complete, payment in full will be made within 30 days of receipt of invoice for the approved bid amount. Invoice shall be submitted in digital Adobe Acrobat pdf format to Cheryl Joyner Recreation Administration Supervisor at [cjoyner@pcb.gov](mailto:cjoyner@pcb.gov).
- K. Bidder shall obtain any and all permits from the City Planning Dept before project begins.
- L. Job Completion will be completed by February 15, 2019 with liquidated damages of \$300.00 per day thereafter.

## **PART 2 – MINIMUM BIDDER QUALIFICATIONS**

The proposal must include verifiable evidence and references demonstrating that the Bidder's personnel responsible for this project meet the following:

- A. On site supervision by a person with at least three years of experience in Court resurfacing and the installation of NGI TitanTrax Xtreme Air Court material or similar product.
- B. Company experience and a list of references on at least (3) projects of similar size, type and complexity as required on the Miracle League Field.
- C. Bidder must have ten (10) years minimum experience in court construction and resurfacing. Upon request, Bidder must present a minimum of fifteen (15) major projects completed during the past five (5) years, as well as, a list including resurfacing projects with multiple tennis courts. Bidder must have five (5) years minimum experience in the installation of the NGI Xtreme Surface System or similar product.
- D. Bidder must be an approved member and a Certified Tennis Court Builder of the American Sports Builders Association and an approved applicator for Acrytech Coatings Surface System/NGI TitanTrax Xtreme Air Surface System or similar product.

## **PART 3 – DATES**

1. Job Walks – Please schedule an appointment by contacting Cheryl Joyner, City of Panama City Beach Recreation Administration Supervisor at [cjoyner@pcb.gov](mailto:cjoyner@pcb.gov).
2. Sealed Proposals Due Tuesday December 4, 2018 at 2:00pm at City Hall Annex, 110 South Arnold Road, Panama City Beach
3. Proposals will be opened at 2:00 pm at that same time and place;
4. City Council Approval December 13, 2018.
5. Job awarded December 14, 2018.
6. Job to be completed by February 15, 2019.

## **PART 4 – LIST OF RFP EXHIBITS**

### **EXHIBIT A**

Certificate of Tax Exemption

### **EXHIBIT B**

Pictures of Facilities & Requested Colors for surfacing

### **EXHIBIT C**

Data Sheet for the desired TitanTrax Xtreme Air Surfacing for the Miracle League Field



## Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

**A**  
DR-14  
R. 10/15

85-8012646470C-9	05/31/2017	05/31/2022	MUNICIPAL GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

CITY OF PANAMA CITY BEACH  
110 S HIGHWAY 79  
PANAMA CITY FL 32413-2140

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

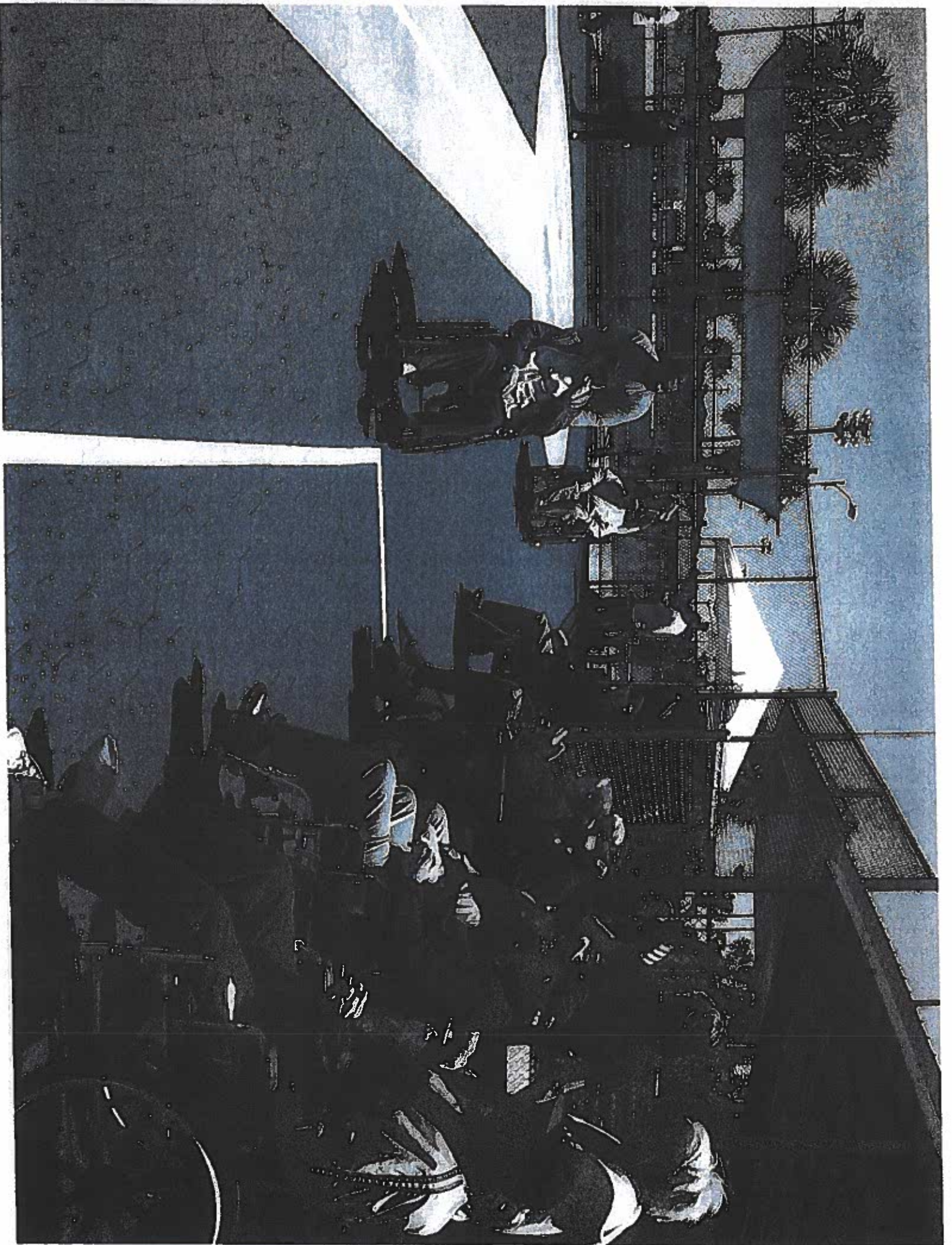
DR-14  
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

**Miracle League Field**







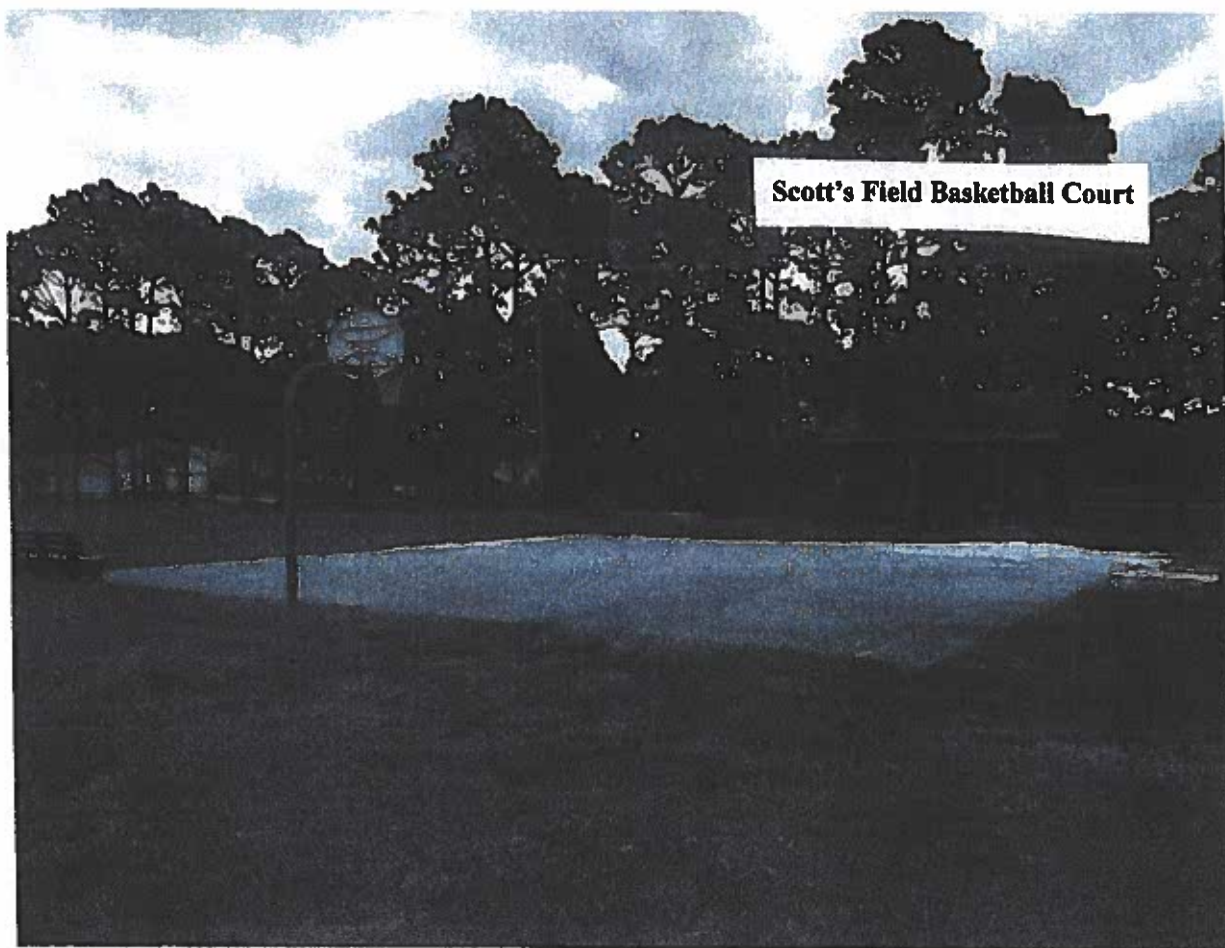






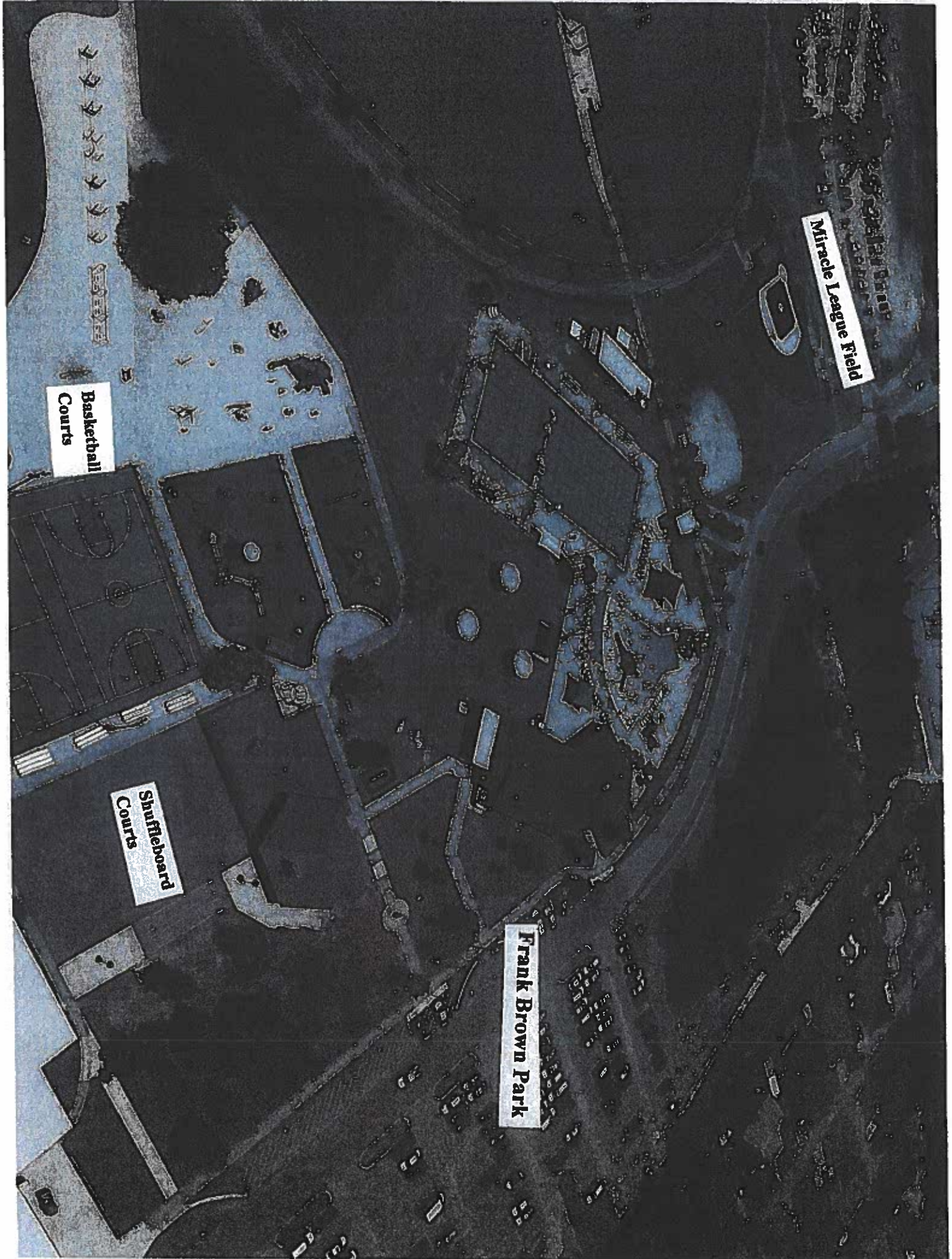
**Subject:**

**Scott's**



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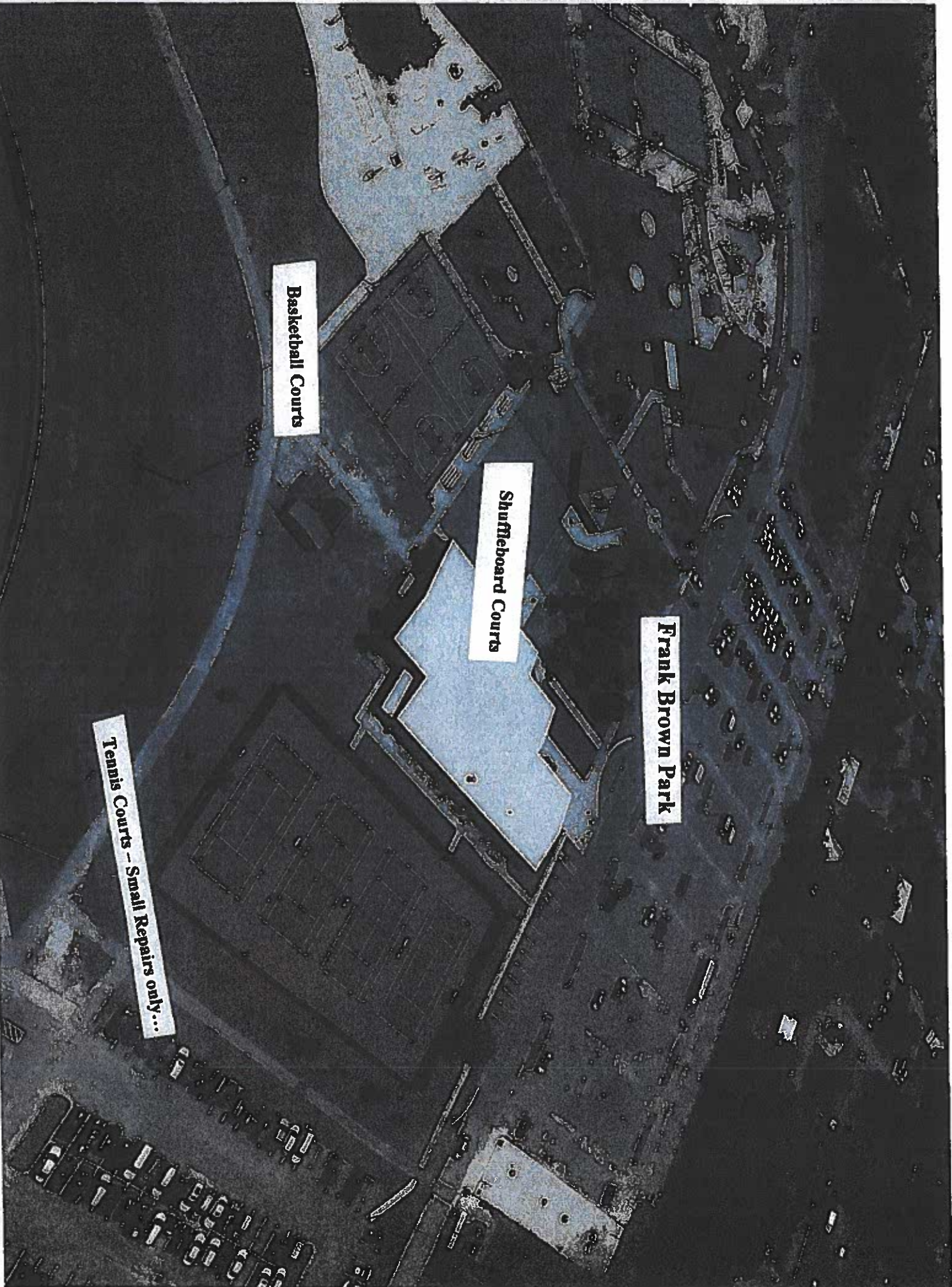
Miracle League Field

Basketball Courts

Shuffleboard Courts

Frank Brown Park





Basketball Courts

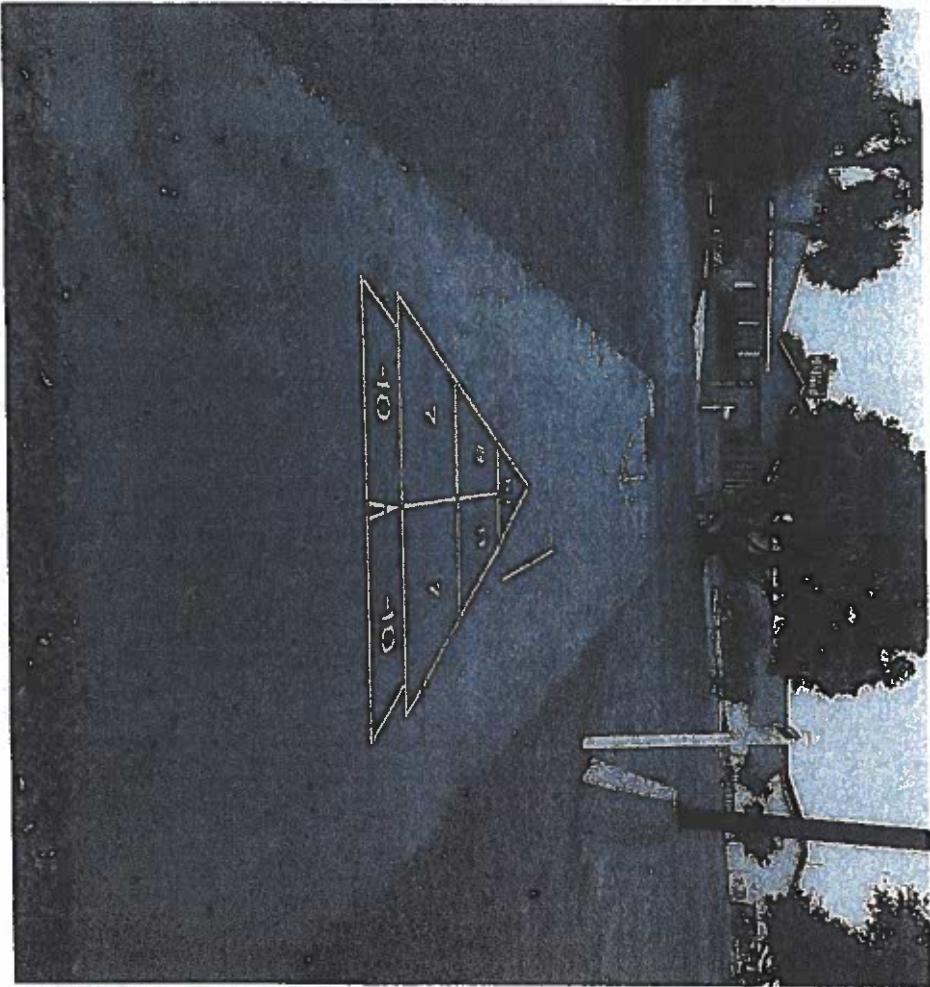
Shuffleboard Courts

Frank Brown Park

Tennis Courts - Small Repairs only...

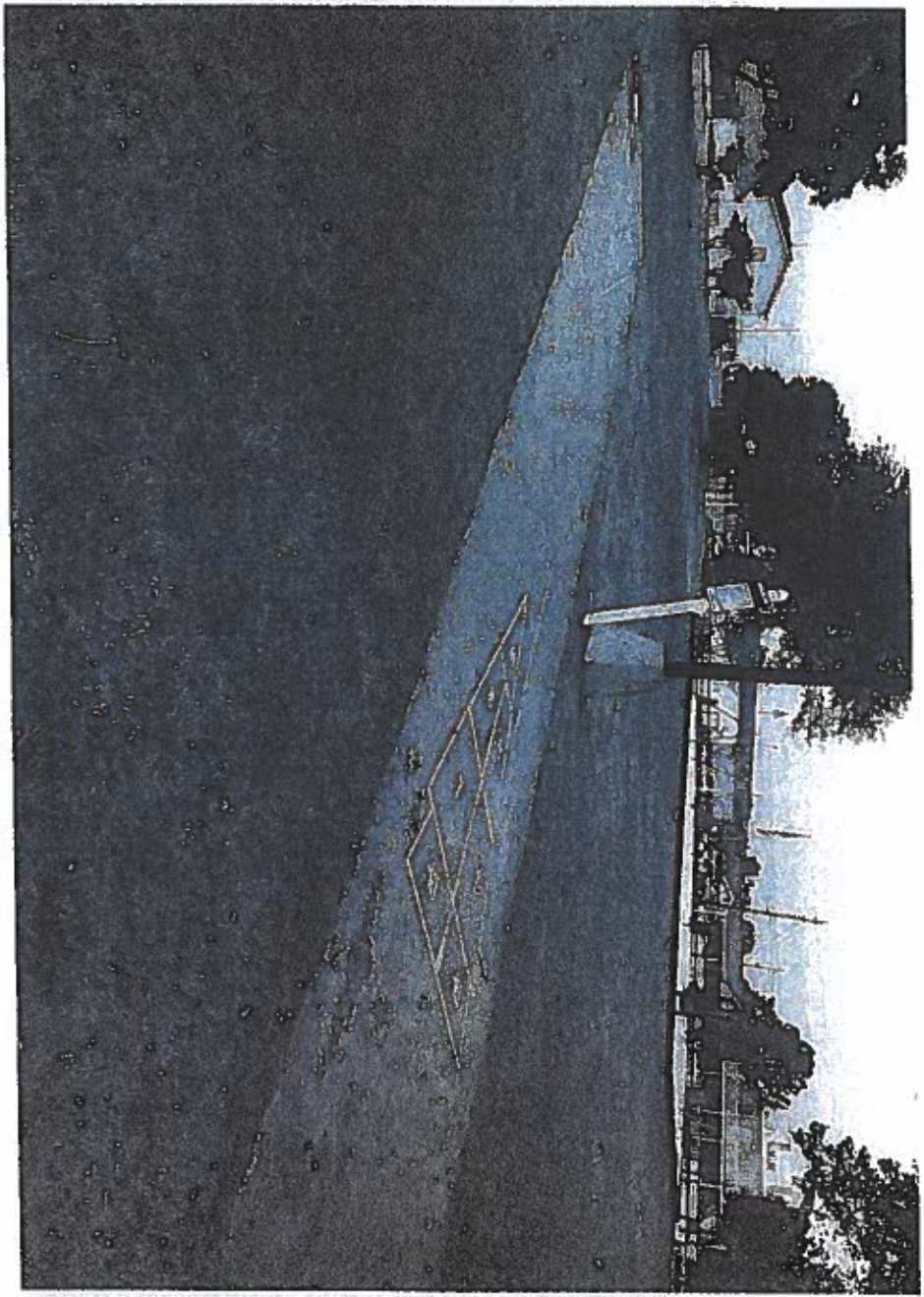


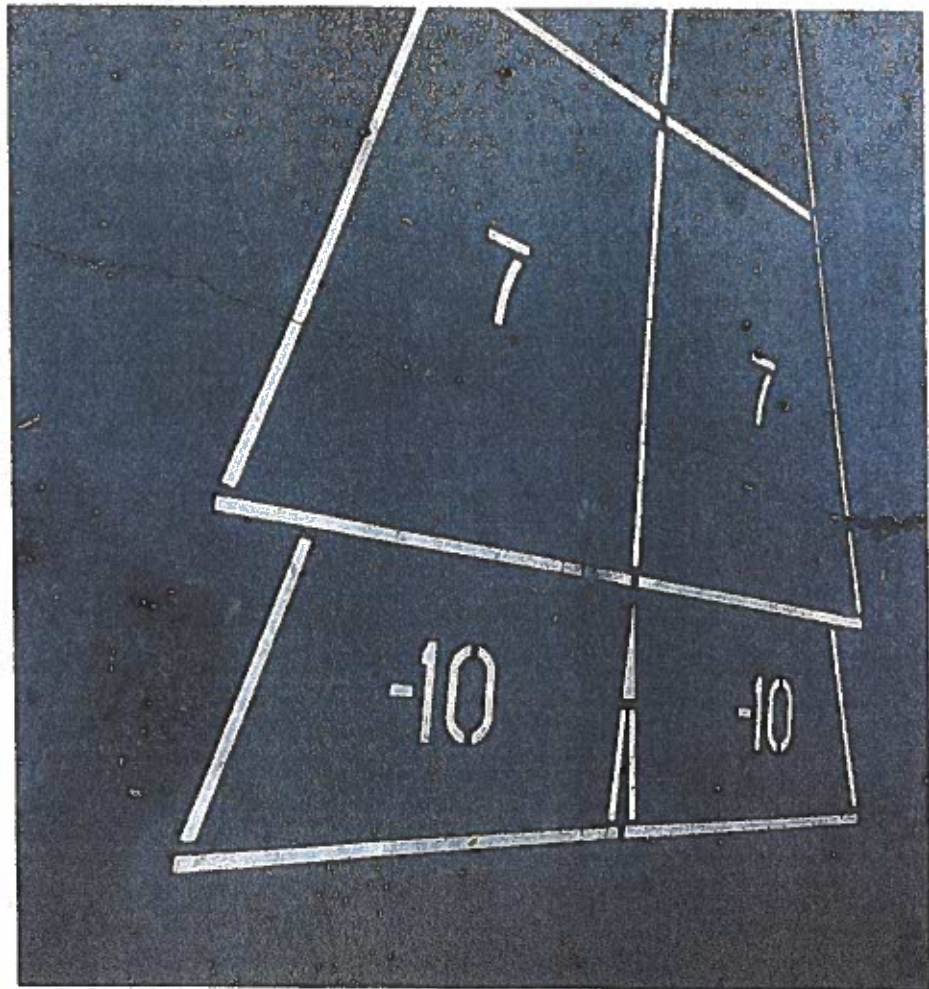




Maggi Sticck Park





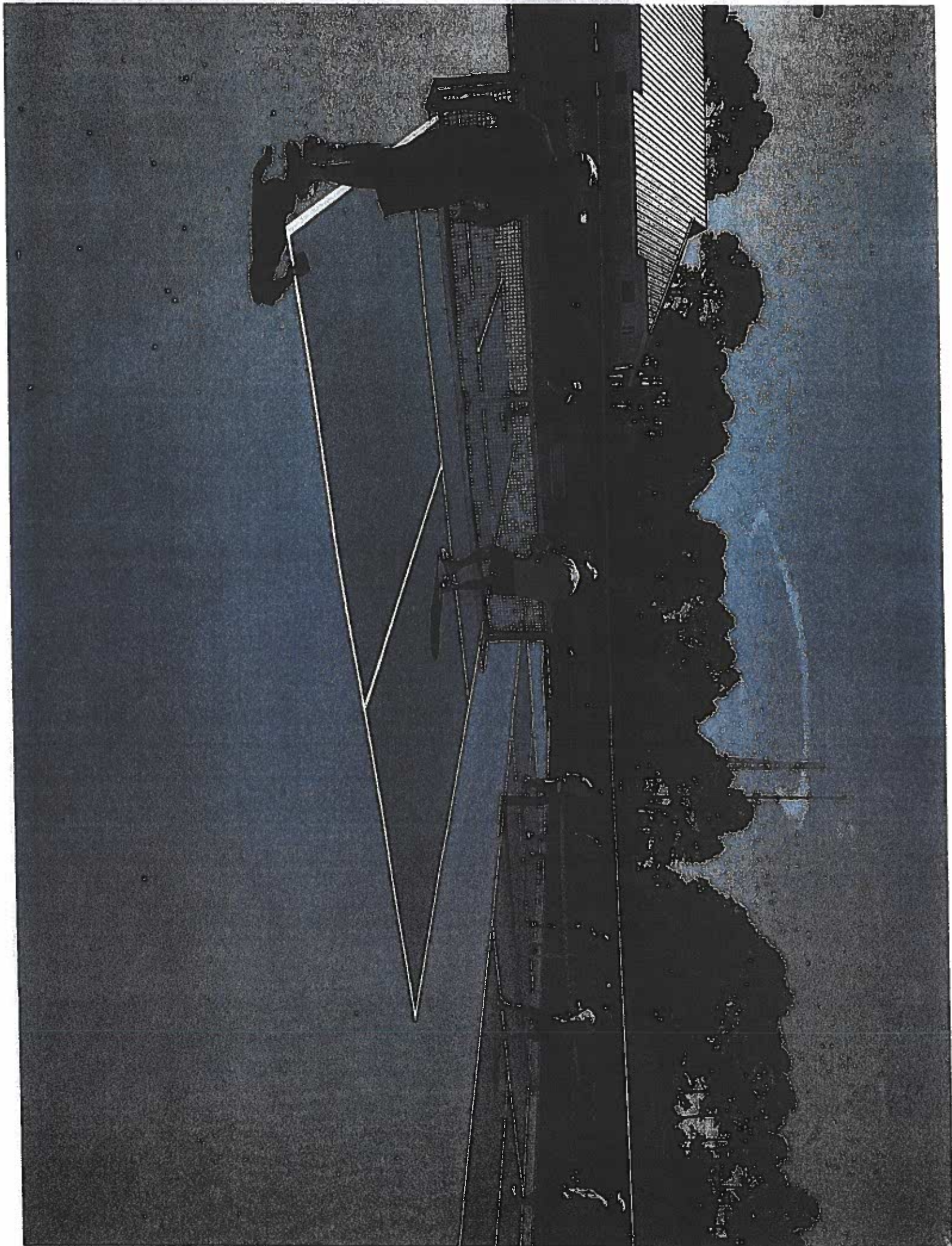






**Lyndell Conference Center Pickleball Courts**

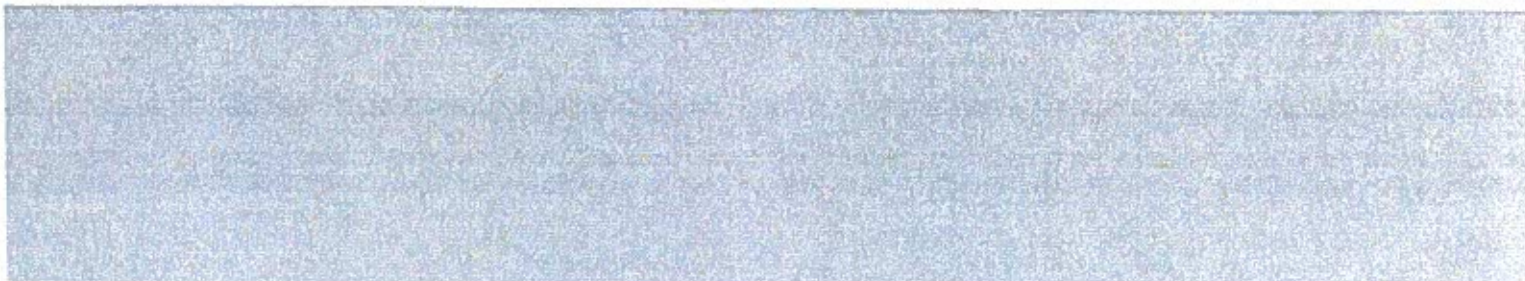
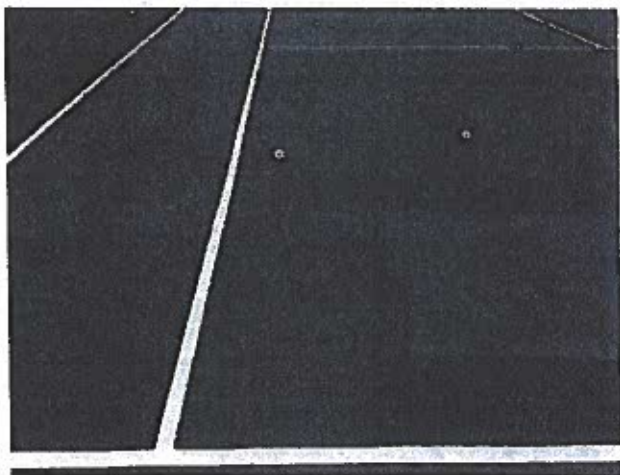
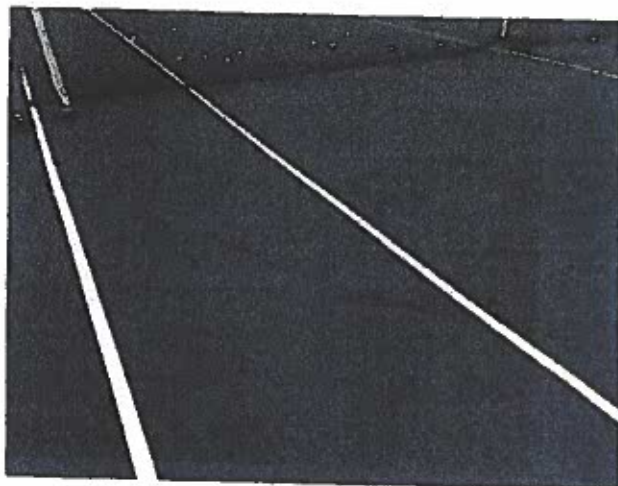
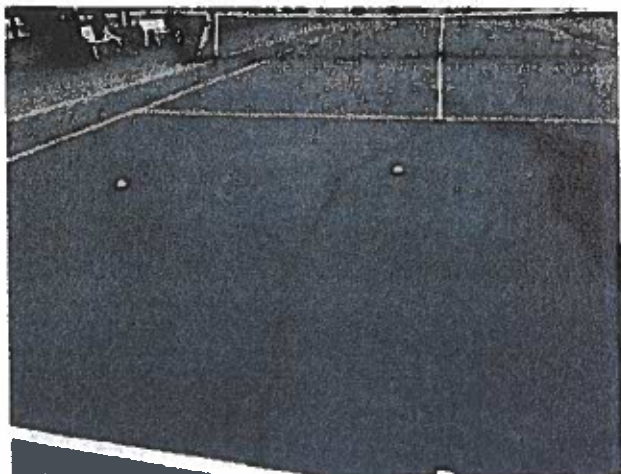






**Subject:**

**Tennis court scratches**





**ENGINEERED FOR SPORT**

**TITANTRAX  
XTREME AIR**

C

**DATA SHEET**

	<u>U.S.</u>	<u>METRIC</u>
<b>THICKNESS</b>	.20 inches	5mm
<b>TOTAL WEIGHT</b>	17.50 lbs/syd	9.50 kg/smtr
<b>COMPRESSION SE</b>	<15%	< 15%
<b>COMPRESSION RESISTANCE</b>	5 lbs/sq inch min	14.6kg/sq cm min
<b>ROLL WIDTH</b>	146 inches	3.71 meters
<b>ROLL LENGTH</b>		Per Job
<b>CONSTRUCTION</b>		Laminated
<b>BACKING PRECOAT</b>		Urethane
<b>INTERLINER</b>		Dual Polyester Sandwich
<b>CUSHION LAYER</b>		Urethane Foam
<b>COLOR(S)</b>		By Color Chart
<b>LINES</b>		White

**DESCRIPTION**

- Polyester base layer topped with a urethane foam, sealed with a multi-ply polyester cover layer which is impregnated with a natural urethane sealant of synthetic polymers and flexible urethane finishing materials.
- Stabilized cushion overlay
- 1 Rolls, each 12' X custom' in size





# CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME:**

Parks and Recreation

**2. MEETING DATE:**

December 13, 2018

**3. REQUESTED MOTION/ACTION:**

Staff recommends that the council authorize the City to contract with the lowest responsive bidder, American Tennis Courts, Inc. in the amount of \$143,666.00.

**4. AGENDA**

PRESENTATION  
PUBLIC HEARING  
CONSENT  
REGULAR

**5. IS THIS ITEM BUDGETED (IF APPLICABLE)?** Yes  No

N/A

DETAILED BUDGET AMENDMENT ATTACHED Yes  No

N/A

**6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)**

On December 4, 2018 the Parks and Recreation Department received one responsive bid for the Panama City Beach Parks and Recreation Multi-Facility Resurfacing Project. Attachment A.

Staff is recommending to enter into a contract with American Tennis Courts, Inc. for the following resurfacing projects listed in the Bid Packet, Attachment B.

- Miracle League Field
- Outside Pickle Ball Courts at Lyndell Conference Center
- Outside Basketball Courts at Frank Brown Park and Scott's Field Park
- Shuffle Board Courts at Frank Brown Park and at Maggi Still Park
- Scratch Repairs at the Frank Brown Park Tennis Courts

The total cost of \$143,666.00 has been budged in the adopted 2018-2019 Budget.

Staff recommends approval to enter into a contract with American Tennis Courts, Inc. for the Parks and Recreation Multi-Facility Resurfacing Project.