

REQUEST FOR PROPOSALS

PANAMA CITY BEACH AQUATIC CENTER KIDDIE POOL LINER REPAIR PROJECT

CITY OF PANAMA CITY BEACH, FLORIDA

December 4, 2018



NOTICE OF REQUEST FOR SEALED PROPOSALS

Aquatic Center Kiddie Pool Liner Repair Project

The City of Panama City Beach hereby solicits **sealed** proposals for the **Parks & Recreation Aquatic Center Kiddie Pool Liner Repair Project** which must be reasonably equivalent to the certain specifications and requirements set forth by the City in connection with this Notice.

Sealed proposals will be received until **2:00PM Central Daylight Time, December 20th, 2018**, at the City of Panama City Beach City Hall Annex, 110 S Arnold Road, Panama City Beach, Florida 32413 and will be opened and publicly read immediately thereafter. All Bids shall be submitted in an envelope clearly marked "Sealed Bid- Panama City Beach – **Aquatic Center Kiddie Pool Liner Repair Project**".

Copies of the specifications may be obtained from the Parks & Recreation Office at 16200 PCB Parkway or on the City's Website at www.pcbgov.com. The point of contact for obtaining specifications is Cheryl Joyner, email address cjoyner@pcbgov.com. No specifications will be issued to suppliers later than seventy-two (72) hours prior to the time indicated above for receiving bids.

Proposals must be submitted upon the standard form contained in the Specifications with such attachments as may be authorized there.

The City reserves the right to (1) reject any and all bids and to waive any informality in bids received, and (2) to award the contract to a bidder other than the lowest bidder should it find that the lowest bidder does not offer the reliability, quality of service or product afforded by such other bidder. Where a bid other than the lowest bid is taken, the City Council will state the reasons upon which such award was made. All bidders shall comply with all applicable state and local laws concerning licensing, registration, and regulations of businesses in the state of Florida.

All Bids shall be firm for a period of 60 days after opening.

END.

PROPOSAL FORM

TO: City of Panama City Beach, Florida

SUBMITTED: _____, 2018.

Aquatic Center Kiddie Pool Liner Repair Project

The Undersigned, as Bidder, hereby declares that they have examined the proposal specifications and informed themselves fully in regard to all conditions pertaining to the equipment to be supplied.

The Bidder proposes and agrees, if this proposal is accepted, to contract with the **City of Panama City Beach** for the lump sum price listed, to furnish all labor, materials and supplies to install free and clear the **Aquatic Center Kiddie Pool Liner Repair Project** in complete accord with the described and reasonably intended requirements of the Request for Proposals to the satisfaction of the City, with a definite understanding that no additional money will be allowed for any corrections or additions. Payment in full will be made to the Bidder within 30 days of delivery and completion of installation acceptable to the City. The Bidder further proposes and agrees to complete the **Aquatic Center Kiddie Pool Liner Repair Project by March 4, 2019** with liquidated damages thereafter of \$300.00 per day.

Purchase will be made under terms and conditions specified by City in its form of a Purchase Order. If a deposit is required, it must be specified below. Final payment, in readily available funds, will be made upon acceptance by the City of strictly conforming goods after delivery and install. Strict adherence to design and specifications issued by the City or subsequently accepted in writing by the City will be required.

ADDENDUM ACKNOWLEDGMENT: (Only if addendums have been provided). I, the undersigned bidder, hereby acknowledge receipt of the following addenda: Addendum No. ___ Addendum No. ___.

SUMMARY DESCRIPTION AND LUMP SUM PRICE:

Summary description of the products and installation proposed: _____

Note: A detailed description of the products to be used for the repair and replacement of the Pool Liner must be included with this Proposal.

Lump sum price for the Aquatic Center Kiddie Pool Liner Repair Project:

\$ _____.

Specify terms of any deposit or write "none required": _____.

Name of SUPPLIER: _____

ADDRESS: _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____

EMAIL ADDRESS: _____ **PHONE:** _____

References: Please list 3 successful Kiddie Pool Liner Projects using the product you are recommending:

Name	Location	Address or Email	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SIGNATURE – (Confirming all information above is correct) _____

Print Name: _____ **and Print Title** _____

Parks & Recreation Aquatic Center Kiddie Pool Liner Repair Project

PART 1 - GENERAL SPECIFICATIONS

- A. The scope of work entails the preparation and installation of the following project:
1. The Aquatic Center "Kiddie Pool" – To remove the old Pool Liner and replace with a new Pool Liner.
 2. When removing the Pool Liner in the Kiddie Pool to remove all Play Features. Attachment B
 3. When replacing the Pool Liner in the Kiddie Pool, to install the main Play Feature back in place and to install (2 to 4) new play features to be provided by the City. These play features will use the existing plumbing holes. The City will purchase the new Kiddie Pool Play features. The possible new play features are listed on Attachment C.
 4. If the City does not have the new Kiddie Pool Play Features available for the installation, the contractor will put the old play features back in. It is the City's responsible to purchase the new play features and have available for the install.
- B. **General: Materials**
The City will drain the Kiddie Pool prior to the day you show up to complete the job. Upon completion, the Contractor shall remove all containers, surplus materials and debris, and leave the site in a clean and orderly condition acceptable to the Owner.
- C. **Provide a 1 year Warranty starting on March 1, 2019 on labor, materials & workmanship on Kiddie Pool Liner Repairs and Installation of Play Features. Also, will provide a minimum of a 5 year Warranty on the New Kiddie Pool Liner.**
- D. The Liner Membrane must be a product accepted by City and have a success record of a minimum of (3) of the listed references on the Bid Form. The City reserves the right to reject the proposed Kiddie Pool Liner if it is believed the Kiddie Pool Liners is a product not of good quality for a Public Kiddie Pool.
- E. The Preferred color of the Liner is to be a Light Blue. However, White Liners are acceptable.
- F. The City is tax exempt and a copy of certificate of exemption is attached as Exhibit A.
- G. After the project is complete, payment in full will be made within 30 days of receipt of invoice for the approved bid amount. Invoice shall be submitted in digital Adobe Acrobat pdf format to Cheryl Joyner Recreation Administration Supervisor at cjoyner@pcb.gov.
- H. Bidder shall obtain any and all permits from the City Planning Dept before project begins.
- I. Job Completion will be completed by Monday March 4, 2019 with liquidated damages of \$300.00 per day thereafter.

PART 2 – MINIMUM BIDDER QUALIFICATIONS

The proposal must include verifiable evidence and references demonstrating that the Bidder's personnel responsible for this project meet the following:

- A. On site supervision by a person with at least three years of experience in Pool Liners and the installation of the recommended material..
- B. Company experience and a list of references on at least (3) projects of similar size, type and complexity.
- C. Bidder must have ten (10) years minimum experience in Liner Replacements and Repairs. Upon request, Bidder must present a minimum of fifteen (15) Liner projects completed during the past five (5) years.

PART 3 – DATES

1. Job Walks – Please schedule an appointment by contacting Cheryl Joyner, City of Panama City Beach Recreation Administration Supervisor at cjoyner@pcb.gov.
2. Sealed Proposals Due Thursday December 20, 2018 at 2:00pm at City Hall Annex, 110 South Arnold Road, Panama City Beach
3. Proposals will be opened at 2:00 pm at that same time and place;
4. City Council Approval January 10, 2019.
5. Job awarded January 11, 2019.
6. Job to be completed by Monday March 4, 2019.

PART 4 – LIST OF RFP EXHIBITS

EXHIBIT A

Certificate of Tax Exemption

EXHIBIT B

Pictures of the Aquatic Center Kiddie Pool to be repaired.

EXHIBIT C

Pictures of the possible new play features to be installed by the bidder.



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

85-8012646470C-9	05/31/2017	05/31/2022	MUNICIPAL GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

CITY OF PANAMA CITY BEACH
110 S HIGHWAY 79
PANAMA CITY FL 32413-2140

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

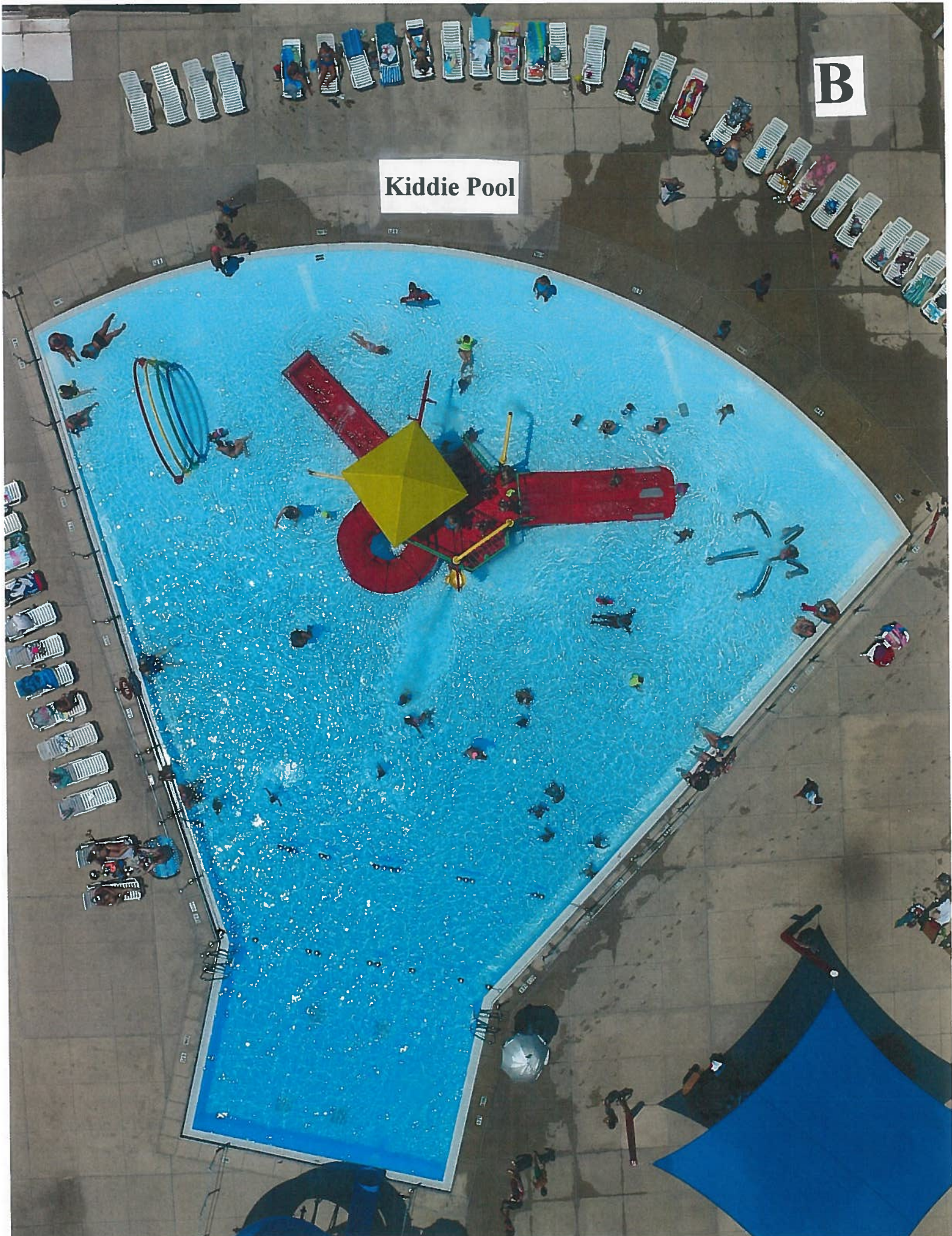


Important Information for Exempt Organizations

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

B

Kiddie Pool



Remove this Play Feature and Install a New Play Feature provided by the City

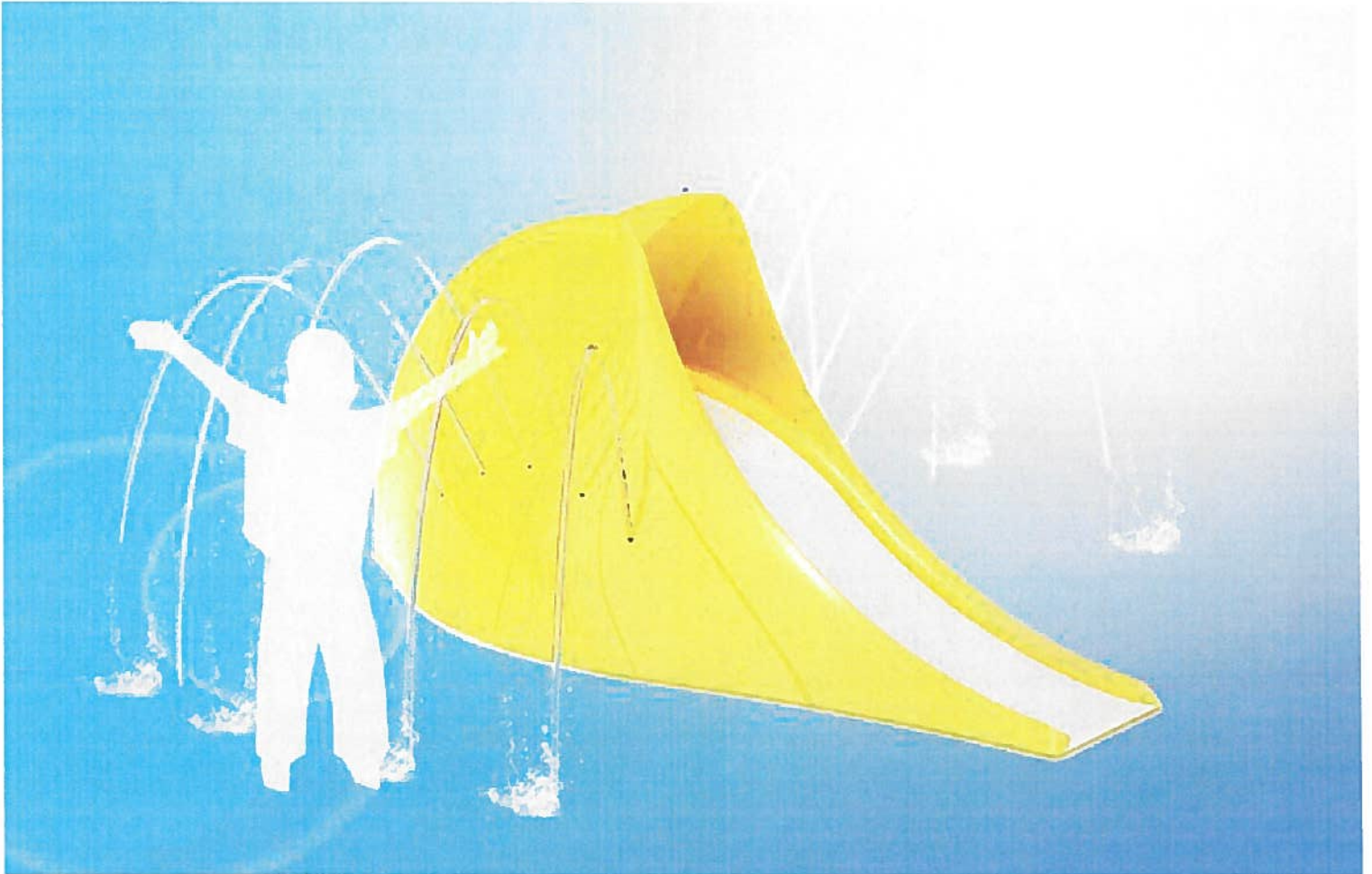
Remove Large Play feature when installing new Liner. Install this same Large Play Feature after Liner is complete.

Remove this Play Feature and Install a New Play Feature provided by the City



C

T450 Aquawave



[_ \(https://2tfkqf32z93l3m00kv1wluqp-wpengine.netdna-ssl.com/wp-content/uploads/2014/04/T450-Aquawave.jpg\)](https://2tfkqf32z93l3m00kv1wluqp-wpengine.netdna-ssl.com/wp-content/uploads/2014/04/T450-Aquawave.jpg)



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[content/uploads/2014/10/Grupo_002.jpg\)](https://2tfkqf32z93l3m00kv1wluqp-wpengine.netdna-ssl.com/wp-content/uploads/2014/10/Grupo_002.jpg)





[\(https://www.watertoys.com/\)](https://www.watertoys.com/)

Request a Quote (<https://www.watertoys.com/request-a-quote>)

T450-P Aquawave Pirate



<https://2tfkqf32z93l3m00kv1wluqp-wpengine.netdna-ssl.com/wp-content/uploads/2014/05/T450P-Aquawave-Pirate.jpg>

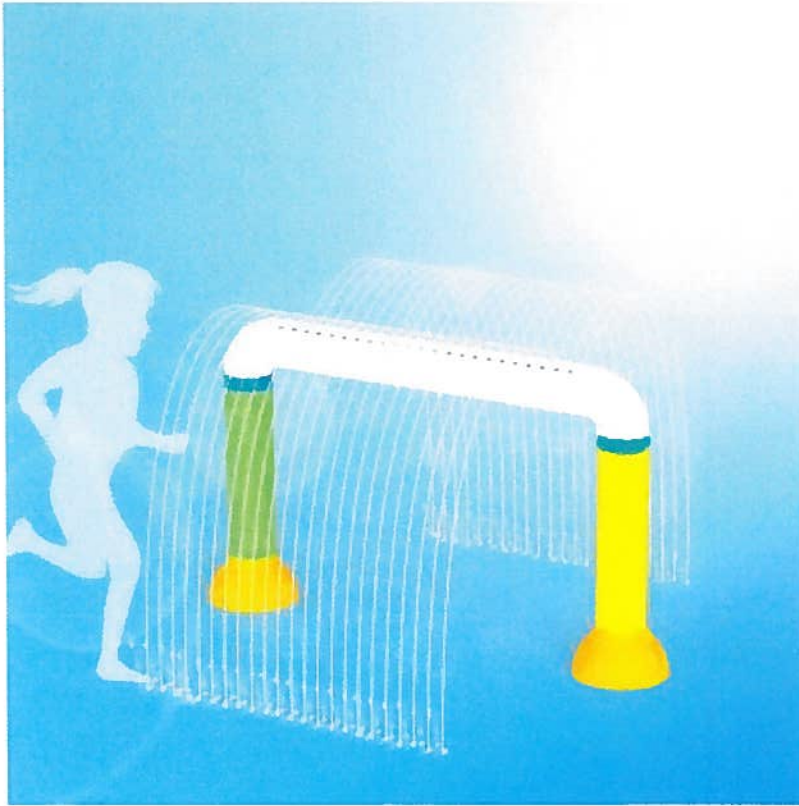


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[content/uploads/2014/10/T450P-AQUAWAVE-PIRATE-01.jpg](https://2tfkqf32z93l3m00kv1wluqp-wpengine.netdna-ssl.com/wp-content/uploads/2014/10/T450P-AQUAWAVE-PIRATE-01.jpg)

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